



Executive Summary
Board of Directors Annual Meeting
Thursday, November 19, 2009
Gateway Community & Technical College
Edgewood Campus

Chairman's Report

The meeting was convened by Chairman Rick Jordan, who thanked directors for their service during the year. He welcomed and introduced new board member Jeff Groob, and Ken Paul, board secretary, administered the oath of office to Mr. Groob. Mr. Jordan noted there were no executive committee meetings during the year.

Election of Officers

The following officers, selected by the Nominating Committee, were elected according to board procedures:

- Richard Jordan (Chair)
- Martha Johnson (Vice Chair)
- Ken Paul (Secretary)
- Brent Cooper (Parliamentarian)

Standing Committee Reports

Bylaws Committee

Changes to the Bylaws were approved as presented for first reading at the September board meeting. In addition to a number of minor modifications, there were a few fairly significant changes:

Article IV – Section 3 – Board officer terms were changed from a one-year term to a two-year term.

Article VII, Sections 1, 2, & 3 – Board committee(s) structure was changed to be more flexible by taking out language that limited membership (i.e., “this committee must be made up of at least, but not limited to two (2) Board members and a college liaison”).

Budget Committee

Secretary Ken Paul commended Dr. Hughes and Mike Baker for an excellent job in managing the budget and expenses. The Budget Committee met four times during 2009: January 15, May 7, September 3, and November 5.

Mike Baker, vice president for business and administrative affairs, reported the following: in regard to the budget:

- Fund balance available for expenditure grew by \$264,252 the past year and was \$1,741,700 as of June 30, 2009. Of this amount, \$1,248,200 was incorporated into the original budget with \$446,400 budgeted to cover recurring costs.
- Tuition and fees equal 25%, with state appropriation equaling 24%.
- Fall tuition will exceed budget by about \$300,000.
- 20% of the 2009-2010 budget overall has been spent to date.
- Financial Aid funds are increasing due to the increase in enrollment of Pell Grant eligibility.
- Gateway has a healthy fund balance and is holding (as mandated by KCTCS) \$650,000 in reserve.

President's Report

Dr. Hughes began his report by calling on the following individuals for division reports:

Enrollment Report

Mr. Andre Washington, Director of Admissions & Enrollment Management, reported the following:

- Headcount trends from fall 2008 to fall 2009 – headcount has increased by 21%, with FTE increasing by 32%
- Headcount trends from fall 2004 to fall 2009 – headcount has increased by 61%; with FTE increasing by 110%
- For fall 2009, 35% of students are full-time; 65% of students are part-time
- For fall 2004, 27% of students were full-time; 73% of students were part-time

- Ethnicity Demographics – Black/Non-Hispanic enrollment has increased 53% over fall 2008; 11% of fall 2009 students are minority compared to 6% in fall 2004

Providing Access to Education

Dr. Doty Latuszek, vice president of academic affairs and provost, reported that approximately 100 credentials were eliminated by integrating courses and electives, providing more clarity and efficiency. Academic Affairs is expanding into an Associate Degree evening/weekend program and expanding online course offerings. A new advising model is being developed for the Academic Advising process. Nine new faculty have been hired for the current academic year, and adjunct faculty pay has been increased.

Gateway Advocacy

Laura Cook Kroeger, vice president of resource development and external affairs, reported on the following items:

- The *Kentuckians for Community and Technical Colleges* advocacy campaign goal is to ensure the state makes smart investments in students, workers and the state's economy, and for policymakers to recognize and support KCTCS as Kentucky's engine of opportunity.
- The message of the campaign is that community colleges transform Kentucky's economy and enhances the employability of Kentuckians through workforce education, transfer education, and college and workforce readiness.
- December 9, 2009, has been scheduled to bring the message to our community, faculty, and staff. Dr. McCall, President of KCTCS, will address manufacturers, the legislative caucus, and community leaders in the day-long activities. Dr. McCall will meet with Gateway students as well as Gateway Opportunity Council, Chamber of Commerce leadership, and Vision 2015.
- Ms. Kroeger extended an invitation to all Board members and encouraged them to attend the luncheon and strategy sessions. Jeff Groob emphasized the importance of getting the message to our legislative caucus that education is an investment worth making.

Workforce Solutions

Dr. Angie Taylor, vice president for Workforce Solutions, reported on Gateway's actions to make the Center for Advanced Manufacturing a reality:

- The Advanced Manufacturing Career Pathway was developed as a result of ongoing discussions with manufacturers.
- The Workforce Solutions Division annually procures approximately \$1 million in KY WINS funding for local manufacturing companies and serves 3,000 incumbent workers with customized training.
- 34 dual credit courses are offered at Northern Kentucky's four Area Technology Centers serving 450 dual credit students annually.
- Manufacturing courses have been coordinated for apprenticeship programs at several area manufacturers.
- A \$598,000 National Science Foundation grant resulted in the creation of the Mechatronics Certificate.
- \$363,000 in congressionally-directed funds has been awarded from Congressman Geoff Davis for manufacturing equipment.
- The division is a member of the Greater Cincinnati Workforce Solutions Network and has applied for \$5 million in stimulus funding.
- 13 new part-time faculty have been hired to teach in manufacturing programs.
- Evening, Saturday, hybrid, and modular courses are now available to enhance student learning.

Chairman Jordan thanked Dr. Latuszek for the work and leadership she has provided during her tenure at Gateway, and wished her well in her future endeavors in Michigan. On behalf of the faculty at Gateway, Dee Wright thanked Dr. Latuszek for bridging the gap between technical and academic programs at the college.

Urban Campus Update

Dr. Hughes noted that he has been working with local and state officials to get the Urban Campus ranked as a high priority for funding by KCTCS and the Council on Postsecondary Education. Jeff Groob added that the Urban Campus is a top priority for him. He feels that communication and community relations should be a top priority when engaging with the public.

Announcements

Thursday, January 15, 2009
 Thursday, January 22, 2009
 Thursday, May 21, 2009

Board Budget Committee Meeting
 Board of Directors Meeting
 GCTC Commencement