



Executive Summary Board of Directors Meeting Thursday, January 24, 2013

Call to Order

Board Chair Martha Johnson called the meeting to order and declared a quorum was present. Since Chair Johnson attended the meeting by video conference, she requested that Vice Chair Richard Fowler assume the role of presiding officer for the remainder of the meeting. She was present by video conference throughout the meeting.

Approval of Minutes – November 15, 2012 Meeting

Minutes of the November 15, 2012, meeting were approved as distributed.

Officer and Standing Committee Reports

Chair's/Executive Committee Report

Chair Johnson presented the Six-year Capital Plan for ratification/approval. The plan was previously presented to the Executive Committee, which approved it for submission to the Kentucky Community and Technical College System by the required date earlier in January. President Ed Hughes explained that KCTCS requires the submission of a Six-year Capital Plan on a biennial basis. The new plan was developed based on the 2012-18 plan with a re-ordering of the priorities to put the Urban Campus first. Board member Jeff Groob moved to approve the plan as submitted to KCTCS, and the motion passed. The plan is posted to the website at <http://gateway.kctcs.edu/~media/Gateway/About/Board/2013/Capital%20Request%20-%202014%20-%202018%20-%2015-13.ashx>.

Bylaws/Rules

Parliamentarian Katheryn Cook summarized changes to the Board of Directors' Bylaws as proposed by the committee. Changes can be viewed at <http://gateway.kctcs.edu/~media/Gateway/About/Board/2013/Board%20Bylaws%20-%20Proposed%20Committee%20Draft%20January%2024%202013.ashx>. One change involved deleting a reference to the assistant secretary, who is not an appointed or elected member of the board. Chair Johnson asked if a staff member would be available to record minutes if this change was made. Dr. Hughes assured the board that a staff member will always be available to staff all board committee and board meetings. Board Member Brent Cooper moved to accept the Bylaws as revised. The motion passed.

Budget/Summary Review

Committee Chair Rick Jordan said the Budget Committee now meets only twice a year, and the next meeting is in May. Consequently, there was no report at the January meeting.

Performance Evaluation of the President

Committee Chair Ken Paul said the report would be presented in an executive session of the board at the conclusion of the January meeting.

New Business

The agenda was amended to allow a presentation by Dr. Yvonne Meichtry and Professor Tom Collins to precede the first item of new business. Dr. Meichtry and Professor Collins presented the results of the recent Gateway to Energy Careers grant. The impetus for the grant was a request from the energy industry to develop a training program to provide skills for utility workers. Gateway worked with several industry partners to develop a training curriculum and associated credentials. As a result, Gateway now offers an associate in applied science degree in energy technologies and six related certificates. Eighty-one students were trained during the grant period. Gateway is the first college in the world to offer outside plant technician certification for smart-grid technicians. Professor Collins reviewed specific aspects of the

curriculum and industry certifications available through the Gateway Assessment Center. He said lessons learned from the experience revealed that energy technologies involve multiple disciplines, that flexible scheduling including evenings and Saturdays is necessary to accommodate students, and that industry certification is an important marketing advantage.

Vice Chair Fowler asked that the other item of new business, a transformation presentation, be postponed to the next meeting, and the board consented.

Old Business

President's Leadership Team Report

Dr. Hughes introduced and welcomed Michael Lee, the new director of inclusion and cultural initiatives. Mr. Lee said he was pleased and excited to be working at Gateway. He announced the Super Sunday minority student recruiting event on Feb. 24 and noted that Gateway intends to be engaged in inclusion and cultural initiatives on a year-round basis. Dr. Hughes notes that Rev. Fowler's church is the host church for Super Sunday.

Dr. Hughes also announced that the college has met five of six Council on Postsecondary Education criteria for diversity, making the college automatically eligible to propose new academic programs. He also congratulated Board Member Brent Cooper for his recent literacy award from the Kenton County Public Library and Board Member Cindy Sproehnle for her recent appoint to the National College Testing Association board of directors.

Dr. Hughes announced that the college is embarking on a new health-conscious initiative in which Gateway will spend the next nine to 12 months heightening awareness of healthy living. He also reported the problems that Gateway and many colleges across the nation have experienced with Blackboard and said resolving the issue has received attention from the highest levels of KCTCS. Dr. Hughes said he has revised the portion of his report that pertains to his activities in response to a board request for more information.

Board Member Brent Cooper urged Gateway to move forward with the healthy campus initiative. Chair Johnson complimented Dr. Hughes for the inclusive feel of his report. Rev. Fowler noted Gateway is providing a great deal of leadership across the country through best practices. In response to a question, Board Member Rick Jordan described a new student ambassador program the Northern Kentucky Industrial Partnership is undertaking in Kenton County high schools to correct misimpressions of manufacturing jobs.

The board went into executive session at 7:09 p.m. in accordance with KRS 61.180 to discuss the acquisition of property and the midyear performance evaluation of the president.

Important Dates to Remember:

Thursday, March 21, 2013

**Gateway Board of Directors Meeting
Urban Center, Covington**

Monday, May 13, 2013

**Nurse Pinning Ceremony
Notre Dame Academy**

Tuesday, May 14, 2013

**Night of Excellence
Notre Dame Academy**

Wednesday, May 15, 2013

**Commencement Exercises
Northern Kentucky Convention Center**