

## ***Executive Summary***

*Gateway Community and Technical College  
Board of Directors Meeting – July 17, 2006  
Boone Campus, Florence, Kentucky*

### **Meeting Highlights:**

- **Chairman's Report**

At the request of Chairman Rick Jordan, Board Member Carol Rich reported on the evaluations of the May meeting, which were favorable.

- **President's Report**

Dr. Hughes welcomed incoming Board Member Sean Reynolds and introduced Dr. Kandi Deitemeyer, the new College Provost. Dr. Deitemeyer expressed her excitement and hope for the future and her gratitude to Gateway faculty and staff for their warm welcome.

Dr. Hughes reported on the following activities and issues:

#### **COE/SACS**

The Council on Occupational Education visiting team report was received May 5; it included 15 recommendations first reported in oral form at the team's exit session in April. Dr. Michelle Deeley edited the final report from the college, which was submitted to COE May 26. COE approvals are anticipated in August, including approval of the Boone Campus as a branch.

The college is preparing an application for candidacy to the Commission on Colleges of the Southern Association of Colleges and Schools in response to an initial staff review of the application for candidacy filed in November 2005. The complete application will be considered in December when a decision will be made to send a visiting team for a spring site visit.

#### **Increasing Access**

The final Spring headcount enrollment was 2,614, a 10.2% increase from the prior year. Student credit hours increased to 18,438, a 10.43% increase.

The college graduated 38 students in the first class of the Associate Degree Nursing program in May. Two new classes of 60 nursing students each at the RN level were admitted to the Fall 2006 and January 2007 terms respectively. Over 350 applications were reviewed by the Nursing Admissions Committee.

Gateway and the Sixth District Elementary School received the B.E.S.T Partners award for Elementary Schools from the Northern Kentucky Chamber of Commerce in May. Last year the college received the outstanding mentorship award. This is the second year the college and Sixth District Elementary were B.E.S.T. partners.

### **Strengthening Regional Economic Development**

The design process for the \$28.6 million, 100,000-square-foot Center for Advanced Manufacturing Competitiveness (Phase II) Boone Campus began with an initial meeting with the architectural firm, Omni (Lexington). Omni was selected following a process used by the Kentucky Finance Department, Division of Engineering, which will oversee the project. Initial plans call for completion by Spring 2009. The college's request for support of a \$5.0 million equipment fund for the Center for Advanced Manufacturing Competitiveness continues to be reviewed in Washington.

The College is considering a Visualization Center at the Boone Campus to use the latest in three-dimensional technologies. The center will focus on 1) serving as a demonstration site for multi-dimensional software programs for businesses and industries and 2) becoming a site for development and use of multi-dimensional technology for teaching and learning. A business plan is being developed with a leading U.S. software and hardware developer.

### **Developing Partnerships**

Gateway continues to be one of a large group of colleges, businesses, and agencies that have joined forces in a region-wide College Access Program. Every major two and four-year college and university in the Greater Cincinnati Area is participating (Cincinnati State and Gateway are the only two-year colleges). Seven faculty and staff members from GCTC are serving on CAP teams. A regional launch of the program is slated for August.

### **Capacity Building**

EOP architects have completed final schematic design for the Allied Health Sciences expansion at Edgewood and submitted a bid package to the Division of Engineering. EOP and Gateway have met several times with staff of the St. Elizabeth's Medical Center to coordinate the master campus plans for both institutions. The result will provide the college with a new entrance into the Edgewood Campus. Construction bids are anticipated in late summer with a contractor being selected by September 15. Groundbreaking will be held in the early fall term. Completion is planned for April 2008 with renovation of the existing facility in December 2008.

The HVAC system for the Highland Heights Campus is on schedule.

### **Securing Financial Resources**

Dr. Pend Armistead, President of the Clements Group, presented the results of the feasibility study in preparation for considering a major gifts campaign. The favorable report recommended beginning the processes for implementing a major gifts campaign in 2007. No goal has been established for the campaign. Potential projects include scholarships, endowments, equipment and additional construction funds for the Center for Advanced Manufacturing Competitiveness, and construction of a new Urban Campus.

### **Student Success**

Sarah Ransom, Assistant Professor of Child Development was appointed interim director of the Academic Advising Center for the summer, replacing Carole Reed-Mahoney who retired. A search for a permanent director is underway. At Dr. Hughes' request, Sarah reported that the eight part-time advisors in the Advising Center are meeting with 20 to 30 students a day, most of whom are new students. Dr. Hughes noted that enrollment to date is 16% above the same date last year.

### **Celebrating Excellence**

Marinell Brown, Professor of Early Childhood Education, and Rebecca Moening, Assistant Dean for Academic Affairs were recognized May 16 as the college's New Horizon Faculty and Staff members of the year.

### **Investing in Employees**

The Board of Regents of KCTCS approved the awarding of annual increases of 3.5% for fulltime KCTCS employees, a \$2.5 million pool of funds to address staff salary compression issues, and a non-recurring merit pool of funds for individuals performing at the exceptional category. The increases are affective July 1.

Additional staff is being hired in several key areas to alleviate increased workloads. The following positions are being advertised currently:

- Utility worker for Covington Campus,
- Accounts payable for Business Office,
- Instructor of Nursing,
- Instructor, of Auto Body (replacing Bill Bays who retired)
- College Registrar,
- Librarian,
- Director of Institutional Research, Planning and Effectiveness (replacing Dr. Stebbins who is retiring in September).

Additional funding is being sought to add several office assistants in critical areas of Financial Aid, Admissions, and faculty support. Additional faculty positions in general education, nursing, business and technical programs are part of the college's plan for recurring funding.

Two leadership programs for employees are being developed by GCTC teams. One will focus on leadership skill building, and the second will focus on training for division and department chairs. Both will begin in the fall.

**The board then went into executive session to discuss the evaluation of the President.**