

Executive Summary

*Gateway Community and Technical College
Board of Directors Meeting – May 15, 2006
Edgewood Campus, Edgewood, Kentucky*

Meeting Highlights:

- **Chairman's Report**

Chairman Rick Jordan recognized Tess Fredwest, student representative to the board, and presented her with a plaque in recognition of her service to Gateway and the board of directors. Ms. Fredwest is graduating May 18, and her term expires. Mr. Jordan introduced Sean Reynolds, who is the new student representative on the board of directors. Mr. Reynolds is a nursing student who will serve a one-year term.

Chairman Jordan reported that the board of directors of the Gateway Community and Technical College Foundation met May 10. The Foundation board has formed Finance, Nominating and Development committees and is forming an Annual Fund Committee for special fund-raising projects.

Laura Cook, Vice President for Resource Development and External Affairs, updated the board on the progress of the feasibility study for the planned capital campaign. The outside consultant assisting with the process conducted 69 interviews of board and community members, as well as interviews with 13 Gateway employees. The consultant was very impressed; his report is expected by the end of June or early July. Ms. Cook also reported that the Foundation has received additional scholarship funds, including \$20,000 from Lowe's and \$4,000 from Mazak.

- **President's Report**

Dr. Hughes provided an update to the board regarding the Council on Occupational Education (COE) visiting team report, which was received May 5. The college is preparing a formal response to the recommendations of the visiting team. Dr. Hughes told the board that the recommendations were in line with the college's own self-study report. Gateway's response to the report is due by May 26.

Dr. Hughes provided an update on the accreditation process of the Southern Association of Colleges and Schools. A two-volume response was submitted in reply to an initial staff review of the application for candidacy filed in November 2005. A SACS staff member contacted Dr. Hughes in early May with two additional requests for information. That materials will be submitted by May 17. The complete

application will be considered for acceptance in mid-June. If the application is accepted, a visiting team will be on site this fall.

In a construction update, Dr. Hughes reported the legislature had included \$28 million for the Center for Advanced Manufacturing Competitiveness in the budget approved by the General Assembly and signed by Governor Fletcher. Three architectural firms will be interviewed May 16 in the first step toward building the CAMC. The Edgewood Campus expansion has reached the final design phase. Final drawings should be available by the first week of June. Bid packages should be distributed at the end of June or early July. Once bid packages are sent out, bidders usually have 30 days to respond.

Dr Hughes noted the following recent student achievements:

Tess Fredwest and Amanda Newman were selected to represent Gateway on the KCTCS All-Kentucky Academic Team. They were honored at a dinner April 11 in Lexington.

Twenty-one students were recently inducted into the National Technical Honor Society. Dr. Jack Lundy and Amy Monson are chapter advisors, and Dr. Lundy was the keynote speaker at the ceremony.

JoDee Wilson, a graduating Visual Communication Arts student, was awarded a Silver ADDY at the National AAF Student ADDY Competition. She is one of only 19 students in the country to be honored. She is the first national student winner the Advertising Club of Cincinnati and GCTC have ever had. She will receive her award in San Francisco in June.

Ms. Wilson has been featured in recent Gateway ads in the Kentucky Enquirer. At Dr. Hughes' request, Margaret Thomson, director of public relations, reported that Gateway is beginning to take a higher advertising profile with a recent full-page ad in the Enquirer and ads in the Kentucky Business Journal and The Lane Report.

Four candidates for the position of College Provost will be conducted next week. They are:

- **Dr. Richard Fleming**, former President, Northland Pioneer College (AZ), VP for Instruction at New Mexico Junior College, Dean at Community College of Denver;
- **Dr. Robert Bohman**, Division Chair, Education, Executive VP , VP Academic Affairs, VP Student Affairs at Thomas University, GA;
- **Dr. Kandi Deitemeyer**, VP Student Services, Dean, Sandhills Community College (NC), Director of Education Programs, University of South Florida-Lakeland, Assistant Director of Student Services, Polk Community College (FL)
- **Dr. Alex Kajstura**, Provost, Dean, Associate, Deland Campus and Deltona Center, Daytona Beach Community College (FL), Associate Dean, Palm Beach Community College (FL).

Dr. Dale Myers, College Provost, reported that the Student Advising Center had advised 297 students in 17 days in April, including 211 returning students and 86 new students. The Center now advises any new student as well as returning students.

Dr. Hughes announced the upcoming retirements of Dr. Myers as College Provost, Dr. Lundy as Special Assistant to the President, Paul Brinkman as Director of Counseling and Student Life, and Bill Bays as Assistant Professor of automotive technology. They have done an outstanding job and together have more than 140 years of experience as educators.

Ingrid Washington presented a brief report on the kinds of student surveys the college conducts. She will present a summary of the results of the student exit surveys and the college's internal assessment in the fall term.

Gwen White, Steve Popple and Mike Riley, members of the college's Securing Financial Resources S.O.A.R team, summarized their work for 2005-06 and outlined the team's goals for 2006-07. Those goals include developing an alumni association as a potential source of giving; improving fulfillment of Work Keys related to current Perkins' funding; assisting with the capital campaign; and developing scholarship and local funding committees.

Standing Committee Highlights

Ken Paul, Board Secretary and Finance Committee Chair, discussed the 2006-07 operating budget proposal. Chris Russell, Vice President of Business Affairs, presented the budget information. The proposed budget is based on the following assumptions:

- 11.2 percent increase in tuition to \$109 per credit hour
- 2 percent increase in enrollment (systemwide assumption)
- 3.5 percent increase in salaries, as previously announced subject to system policies
- 4.4 percent increase in benefit costs
- \$4.2 million in grants increase the college's total budget for 2006-07 \$16,388,935.

Mr. Paul reminded the board that it was approving only the operating budget request exclusive of the grant funds. The operating budget for 2006-07 of \$12,188,935 was approved for submission to KCTCS.

Chairman Jordan concluded the meeting with a reminder of two important college ceremonies scheduled for the week, the Nurse Pinning Ceremony on May 17, 2006 at 7 p.m. at the NKU METS Center and the college commencement on May 18, 2006, at the Northern Kentucky Convention Center, 7 p.m.