



Board of Directors Meeting
Thursday, February 15, 2018
Transportation Technology Center – Room UT104
1051 Dudley Pike, Covington, KY 41017
6 pm

BOARD MEMBERS PRESENT:

Mrs. Sonja Adams.	Dr. Julie Smith-Morrow
Mr. Sam Collier	Mr. Ken Paul
Mr. Jeff Groob	Mr. Daniel Ridley
Mr. Erik Hermes	

BOARD MEMBERS ABSENT:

Mr. Charles L. Session, Jr.
Ms. Ivy Velez
Ms. Viviane Johnson

Gateway and KCTCS Faculty and Staff Present:

Dr. Amber Decker, Vice President, Development
Dr. Fernando Figueroa, President/CEO
Mr. Patrick Lamping, Creative Strategies Coordinator
Ms. Erica Marye, Digital Marketing Manager
Mr. Doug Penix, Associate Vice President for Academic Services
Mr. Stephen Popple, Director of Knowledge Management
Dr. Teri VonHandorf, Vice President, Academic Affairs
Ms. Phyllis Yeager, Director of Human Resources
Mr. Jamie Younger, Vice President, Administrative & Business Affairs

GUESTS:

Mr. Michael Murray, KCTCS General Counsel

I. CALL TO ORDER/WELCOME/INTRODUCTIONS

Chair, Ken Paul, called the meeting to order at 6 p.m. Roll was called. The record will reflect that a quorum was present.

II. APPROVAL OF MINUTES – December 7, 2017

Chair Paul called for a motion to approve the minutes. Jeff Groob requested an amendment to the minutes to reflect that he felt the President's Report was incomplete and the content did not meet the commitment to the board. Upon motion by Dr. Julie Smith-Morrow, and seconded by Jeff Groob, the minutes of the December 7, 2017, Board of Directors meeting were approved as amended.

III. FOUNDATION UPDATE

Dr. Amber Decker provided a Foundation update covering the sale of the church property, the end of the term for Chair Jim Parsons, and the new Chair Steve Brunson. Discussion concerned a Facebook post on the Foundation Facebook page that was removed but resulted in a complaint, the separation of the Foundation board and KCTCS, and ensuring that the candidate is made aware of the issue.

IV. KCTCS LEGAL UPDATES

Mr. Michael Murray, General Counsel for the Kentucky Community & Technical College System, presented the KCTCS anti-discrimination and anti-harassment policy 3.3.1 and the five duties of college boards in the Kentucky Revised Statutes (KRS).

Discussion included the budget process, questions about the evaluation of the college president, budget questions suggested at the KCTCS college board workshop, clear and frequent communication at college level and with KCTCS, Board of Regents approval of college budgets and timelines, committee meetings, and a policy for adding a guest and or topic to a meeting agenda.

V. COMMITTEE REPORTS – Strategic Planning Retreat Committee

Dr. Julie Smith-Morrow spoke about the board retreat, scheduled on Saturday, March 17. 8:30 a.m. – 12 p.m.

Finance and Facilities Committee discussion included the budget process in relation to the Kentucky budget timeline and input to the budget decisions at Gateway.

VI. CHAIRMAN'S REPORT

Chair Paul noted that he presented a proclamation to outgoing board members at a luncheon at the Greyhound Tavern on January 10.

VII. PRESIDENT’S REPORT

Dr. Figueroa presented a report that was placed on file.

Chair Paul asked for a Campbell County donor scholarship and suggested topics at next board meetings to include a Mission Statement review and clarification of Urban College.

VIII. ADJOURNMENT

Upon motion by Dr. Julie Smith-Morrow, and seconded by Mr. Erik Hermes, Chair Paul adjourned the meeting at 7:26 p.m.

Prepared by Jane Frantz, Recording Secretary

Approved:

Mr. Charles L. Session, Jr.
Secretary to the Board

Date