

This document contains answers to frequently asked questions about the application process including:

- Application Schedule & Process
- Nursing Program Information Sessions
- NLN RN Pre-admission Exam (PAX)
- Pre-requisite Courses
- Background Checks and Drug Screens
- NSG 101 Schedule for Those Accepted

APPLICATION SCHEDULE & PROCESS

Q.	What are the eligibility requirements to apply?
A.	Review the ADN Admission Policy on our webpage for all eligibility requirements.
Q.	How are students chosen to start the Nursing Program?
A.	Applicants are chosen by a Selective Admission process. Review the ADN Admission Policy on our webpage for the Selective Admission Criteria.
Q.	How do I get an application?
A.	Current Gateway students can obtain an application for the fall 2018 cohort by coming to the Nursing Department. See details below: Dates Available: March 19 – April 20, 2018 Times Available: 9:00 a.m. – 4:30 p.m. (Monday – Friday) Where: Gateway Community and Technical College Edgewood Campus, NAHSC Building, Suite 221 790 Thomas More Parkway Edgewood, KY 41017
Q.	Can someone email me an application?
A.	No. Students must pick up an application in person.
Q.	Is there a deadline to take the PAX?
A.	Yes. If you are applying for a fall 2018 start, the last day to take the PAX is April 27 th . NOTE: For more information about the PAX, review the NLN RN PRE-ADMISSION EXAM (PAX) section of this document.
Q.	Is there a deadline to attend a Nursing Program Information Session?
A.	Yes. If you are applying for a fall 2018 start, the last opportunity to attend a Nursing Program Information Session is April 18, 2018. NOTE: For more information about the information sessions, review the NURSING PROGRAM INFORMATION SESSIONS section of this document.
Q.	When will we know if we are accepted?
A.	The acceptance and denial letters will be sent by May 25th. NOTE: Application schedule is subject to change.

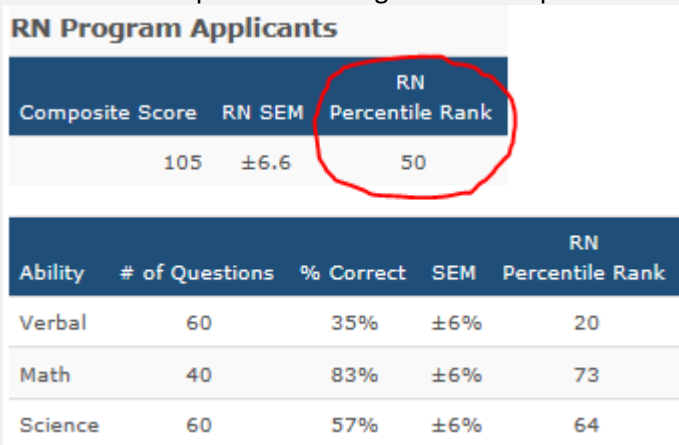
NURSING PROGRAM INFORMATION SESSIONS

Q.	If I attended a session in 2016, do I have to attend a 2018 session?																						
A.	Yes, if the last time you attended an Information Session was in 2016, you must come to a 2018 session. The content of the session has evolved and we now have twice as much information to share with you.																						
Q.	If I don't or haven't attended a Nursing Program Information Session can I still apply to start in fall 2018?																						
A.	No. Due to the nature of the content discussed in the meetings, it is mandatory that students have attended or will attend a session prior to the start of the application period in order to apply for a fall 2018 start. We currently do not have the capacity to hold individual sessions for students that are unable to attend.																						
Q.	How will you know if I attended a past (2017) Nursing Program Information Session?																						
A.	Attendees are required to sign in at the sessions. The Nursing Department maintains a spreadsheet of all students that have ever attended a session.																						
Q.	When and where are Nursing Program Information Sessions held?																						
A.	<p>Gateway's Nursing Program hosts Nursing Program Information Sessions twice per month. In order to apply for a fall 2018 start, you must attend a session no later than April 18th to be considered.</p> <p>When: January - June 2018 Third (3rd) Wednesday of every month, 4:00 – 5:00 PM First (1st) Friday of every month, 12:00 – 1:00 PM</p> <table border="1" data-bbox="178 1144 828 1606"> <tr> <td>Wednesday, January 17, 2018</td> <td>4:00 – 5:00 pm</td> </tr> <tr> <td>Friday, February 2, 2018</td> <td>12:00 – 1:00 pm</td> </tr> <tr> <td>Wednesday, February 21, 2018</td> <td>4:00 – 5:00 pm</td> </tr> <tr> <td>Friday, March 2, 2018</td> <td>12:00 – 1:00 pm</td> </tr> <tr> <td>Wednesday, March 21, 2018</td> <td>4:00 – 5:00 pm</td> </tr> <tr> <td>Friday, April 6, 2018</td> <td>12:00 – 1:00 pm</td> </tr> <tr> <td>Wednesday, April 18, 2018</td> <td>4:00 – 5:00 pm</td> </tr> <tr> <td>Friday, May 4, 2018</td> <td>12:00 – 1:00 pm</td> </tr> <tr> <td>Wednesday, May 16, 2018</td> <td>4:00 – 5:00 pm</td> </tr> <tr> <td>Friday, June 1, 2018</td> <td>12:00 – 1:00 pm</td> </tr> <tr> <td>Wednesday, June 20, 2018</td> <td>4:00 – 5:00 pm</td> </tr> </table> <p>Where: Gateway Community and Technical College 790 Thomas More Parkway Edgewood, KY 41017 Student Services Center, 1st floor, Room E101</p>	Wednesday, January 17, 2018	4:00 – 5:00 pm	Friday, February 2, 2018	12:00 – 1:00 pm	Wednesday, February 21, 2018	4:00 – 5:00 pm	Friday, March 2, 2018	12:00 – 1:00 pm	Wednesday, March 21, 2018	4:00 – 5:00 pm	Friday, April 6, 2018	12:00 – 1:00 pm	Wednesday, April 18, 2018	4:00 – 5:00 pm	Friday, May 4, 2018	12:00 – 1:00 pm	Wednesday, May 16, 2018	4:00 – 5:00 pm	Friday, June 1, 2018	12:00 – 1:00 pm	Wednesday, June 20, 2018	4:00 – 5:00 pm
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Q.	Do I need to RSVP in order to attend a session?																						
A.	No, reservations are <u>not</u> necessary. You do not need to let us know when you plan to attend unless you are asked.																						

Q.	I attended a session but I forgot to sign in. Do I have to attend another one?
A.	Yes. The Nursing Department will have no proof that you attended a session and you would need to come to another full session and sign-in showing that you attended.
Q.	What if I am late or have to leave early?
A.	Students must attend a full session in order to receive credit for being there. If the student is late or leaves early, they must attend another session to obtain all of the content.
Q.	Someone I know went to a session and told me all about it. Do I still have to go to a session?
A.	Yes, you still have to attend a session.

NLN RN PRE-ADMISSION EXAM (PAX)

Q.	How do I schedule to take the NLN RN PAX?
A.	Schedule your NLN RN PAX (National League for Nursing RN Pre-Admission Exam) by: <ol style="list-style-type: none"> 1. Clicking this link: https://www2.registerblast.com/gctc/Exam/List 2. In the “Choose a group” dropdown, select “NLN RN PAX” 3. In the “Choose an exam” dropdown, select “NLN RN PAX (\$60.00)” 4. The rest of the requirements are self-explanatory. You’ll select your test date, time, enter personal info, pay, etc..
Q.	Are there any resources available to help me prepare for the NLN RN PAX?
A.	Students have at least two resources to help them brush up on material covered in the PAX. <ol style="list-style-type: none"> 1. Students are welcome to purchase or locate resources to assist them with studying for the PAX. One that has been helpful for students has been found on Amazon.com. 2. For in-person assistance, you may also contact Tom Sesterhenn, the Kenton County Coordinator of Adult Education at (859) 442-1166 or tom.sesterhenn@kctcs.edu.
Q.	I cannot afford to take the PAX in time for the application deadline. What can I do?
A.	Raise your hand in Starfish to request financial assistance. Someone will contact you.
Q.	Where do I take the PAX?
A.	Students take the PAX at the Boone Campus Assessment Center. 500 Technology Way, Florence, KY 41042
Q.	What does the NLN RN PAX cover?
A.	This pre-admission exam tests pre-nursing students on high school-level knowledge in the following areas: Verbal, Math, and Science.
Q.	Why is this test necessary for me to apply to the Nursing Program? Do all nursing programs require this?
A.	Pre-testing is very common with nursing programs. Since admittance into the program is a selective process, the Selective Admission Committee needs all the relevant academic data for an applicant that they can get in order to assess strengths and weaknesses. Our data shows that students who score low on the PAX have a lower success rate in the Nursing Program. Students that score an RN Percentile Rank of 50 or higher on the PAX have better odds of being able to keep up with nursing content. Think of the data we collect as your academic resume. The

	better your grades, GPA, and PAX scores are, and the more co-requisite classes you have completed, the more qualified you are for the role of the nursing student.																																			
Q.	If I took the NLN RN PAX last year with Gateway, do I have to take it again, or can I just use the scores I earned last time?																																			
A.	If you have taken the NLN RN PAX with Gateway since 2016, you are welcome to reuse your scores if you'd like. It is recommended that students strive to achieve at least a RN Percentile Rank of 50.																																			
Q.	If I don't score at least an RN Percentile Rank of 50 and I don't or can't retake the test in time for the deadline, will I still be considered?																																			
A.	Yes, all applicants are reviewed thoroughly by the Selective Admission Committee. A score lower than 50% does not disqualify an applicant.																																			
Q.	If I've taken the PAX with another school (other than Gateway), can I use those test scores?																																			
A.	No. The test must be taken at Gateway CTC for your scores to be used.																																			
Q.	Am I allowed to retake the PAX if I'm not happy with my score?																																			
A.	Yes, students are allowed to retake the PAX as many times as they'd like and there must be at least six (6) weeks in between attempts.																																			
Q.	How do I find out what score I got on the PAX?																																			
A.	Login into the NLN account you created in order to take the PAX and you can see your scores there. Scores sometimes take four hours to appear after completion of the test.																																			
Q.	How do I interpret my PAX scores? What am I looking for?																																			
A.	The image below is a screenshot example of what you should be looking for. The RN Percentile Rank is what earns a student points. 50 or higher receives points.  <table border="1" data-bbox="178 1102 852 1543"> <thead> <tr> <th colspan="5">RN Program Applicants</th> </tr> <tr> <th>Composite Score</th> <th>RN SEM</th> <th>RN Percentile Rank</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>105</td> <td>±6.6</td> <td>50</td> <td colspan="2"></td> </tr> </tbody> </table> <table border="1" data-bbox="178 1312 852 1543"> <thead> <tr> <th>Ability</th> <th># of Questions</th> <th>% Correct</th> <th>SEM</th> <th>RN Percentile Rank</th> </tr> </thead> <tbody> <tr> <td>Verbal</td> <td>60</td> <td>35%</td> <td>±6%</td> <td>20</td> </tr> <tr> <td>Math</td> <td>40</td> <td>83%</td> <td>±6%</td> <td>73</td> </tr> <tr> <td>Science</td> <td>60</td> <td>57%</td> <td>±6%</td> <td>64</td> </tr> </tbody> </table>	RN Program Applicants					Composite Score	RN SEM	RN Percentile Rank			105	±6.6	50			Ability	# of Questions	% Correct	SEM	RN Percentile Rank	Verbal	60	35%	±6%	20	Math	40	83%	±6%	73	Science	60	57%	±6%	64
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Q.	What does RN Percentile Rank mean?																																			
A.	The RN Percentile Rank shows how you stack up against all the pre-nursing students in the nation that have ever taken the NLN PAX. < 50 = Below Average 50 = Average > 50 = Above Average																																			
Q.	Do I need to tell you what my score is? How do you get our scores?																																			
A.	We have online access to everyone's scores and we take the best of your attempts. You don't need to give us the information.																																			

PRE-REQUISITE COURSES

Q.	If I'm taking a pre-requisite course in spring 2018 or summer 2018, can I still apply to begin in fall 2018 ?										
A.	<p>If you are taking pre-requisite courses in the first eight (8) weeks (courses ending on March 4th) of the spring 2018 semester, your grades will have been posted to your transcript in time for the Selective Admission Committee's review. This is the only session of the spring semester that students may be enrolled in their last pre-requisite courses in order to apply for a fall 2018 start.</p> <p>If you are taking pre-requisite courses that end after March 4th, you are not eligible to apply for the fall 2018 start. Per our Admission Policy, which has been dispersed and discussed since the last application period, all pre-requisite requirements must be complete and grades available on your transcript at the time of application. The only possible exception would be if you have already taken Kentucky Nurse Aide State Test and you are waiting for KBN to post your status on their website.</p>										
Q.	If I want to apply in the fall for a spring 2019 start, when do my pre-requisite courses need to be complete?										
A.	<p>Here is a chart for future applications periods that shows when all pre-requisite courses must be complete for application eligibility. NOTE: Application schedules and deadlines are subject to change.</p> <table border="1" data-bbox="178 924 852 1144"> <thead> <tr> <th>NSG 101 Start</th> <th>Pre-requisite Completion Deadline</th> </tr> </thead> <tbody> <tr> <td>Fall 2018</td> <td>March 2018</td> </tr> <tr> <td>Spring 2019</td> <td>July 2018</td> </tr> <tr> <td>Fall 2019</td> <td>March 2019</td> </tr> <tr> <td>Spring 2020</td> <td>July 2019</td> </tr> </tbody> </table>	NSG 101 Start	Pre-requisite Completion Deadline	Fall 2018	March 2018	Spring 2019	July 2018	Fall 2019	March 2019	Spring 2020	July 2019
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Fall 2018	March 2018										
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Q.	My BIO 137 and/or BIO 139 is older than five years. Can I still apply for the fall 2018 start?										
A.	<p>BIO 137 and BIO 139 can be no older than five years by the start of NSG 101. Here is a guide to help you determine the status of your BIO course:</p> <table border="1" data-bbox="178 1360 776 1617"> <thead> <tr> <th>NSG 101 Start</th> <th>Last Completion Date BIO 137 and 139 are acceptable.</th> </tr> </thead> <tbody> <tr> <td>Fall 2018</td> <td>Fall 2013 (4134)</td> </tr> <tr> <td>Spring 2019</td> <td>Spring 2014 (4136)</td> </tr> <tr> <td>Fall 2019</td> <td>Fall 2014 (4144)</td> </tr> <tr> <td>Spring 2020</td> <td>Spring 2015 (4146)</td> </tr> </tbody> </table>	NSG 101 Start	Last Completion Date BIO 137 and 139 are acceptable.	Fall 2018	Fall 2013 (4134)	Spring 2019	Spring 2014 (4136)	Fall 2019	Fall 2014 (4144)	Spring 2020	Spring 2015 (4146)
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BACKGROUND CHECKS & DRUG SCREENS

Q.	Is there a background check and drug screen required to get into the program?
A.	Yes. Instructions are given to students accepted into the program.
Q.	Do I have to have the background check and drug screen done before I can apply?
A.	No. Only students that are accepted into the Nursing Program are required to have this done. Specific instructions are provided to the students once they are accepted.
Q.	If I have a charge on my background check or drug screen, will that prevent me from moving forward in the program?
A.	It could. Students are held to the same standards to which our clinical facilities hold their employees. Typically, the type of charges that prevent student enrollment into the program are anything to do with theft, drugs, violence, and recent DUIs. All adverse results are reviewed confidentially on an individual basis.
Q.	I had a background check done for the Nurse Aide class. Can I just use those results?
A.	No, a fresh background check and drug screen is done specifically for the Nursing Program. Results from a previous test or organization are not usable for our Nursing Program.
Q.	I know that I have a charge on my record that will be a problem. What are my options?
A.	Some charges are eligible for expungement. For more information about this option, visit http://www.cleanslatekentucky.com/resources.html .

NSG 101 SCHEDULE FOR THOSE ACCEPTED

Q.	What is the NSG 101 schedule for fall 2018 so I can plan in case I am accepted into the Nursing Program?																		
A.	This schedule is subject to change , but here is what is currently being planned for: <table border="1" data-bbox="178 1276 1360 1493"> <thead> <tr> <th>Component</th> <th>Days</th> <th>Times</th> <th>Dates</th> </tr> </thead> <tbody> <tr> <td>Mandatory Orientation</td> <td>Wednesday & Thursday</td> <td>9:00 a.m. – 4:00 p.m.</td> <td>8/8 – 8/9/18</td> </tr> <tr> <td>Lecture</td> <td>Mondays & Wednesdays</td> <td>9:30 a.m. – 12:30 p.m.</td> <td rowspan="3">8/13 – 5/7/18</td> </tr> <tr> <td>Lab</td> <td>Tuesdays & Thursdays</td> <td>9:00 a.m. – 3:00 p.m.</td> </tr> <tr> <td>Clinical</td> <td>Fridays</td> <td>7:00 a.m. – 3:30 p.m.</td> </tr> </tbody> </table>	Component	Days	Times	Dates	Mandatory Orientation	Wednesday & Thursday	9:00 a.m. – 4:00 p.m.	8/8 – 8/9/18	Lecture	Mondays & Wednesdays	9:30 a.m. – 12:30 p.m.	8/13 – 5/7/18	Lab	Tuesdays & Thursdays	9:00 a.m. – 3:00 p.m.	Clinical	Fridays	7:00 a.m. – 3:30 p.m.
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Q.	Is the schedule flexible? Do I get to choose class times like I did for general education courses?																		
A.	No, the core nursing (NSG) courses have a set schedule. Sometimes there are lab and clinical time groups that the students may be able to choose from. However, those options are presented to accepted students when applicable.																		