

Gateway S.M.A.R.T. Plan

Diploma: Medical Assisting

Pre- or Co-Requisite Courses

Courses	Cr	Grade	Offered
AHS 115 Medical Terminology*	3		All
BIO 135 Basic Anatomy & Physiology with Laboratory (or BIO 137 and BIO 139)*	4		All

Courses

Courses	Cr	Grade	Offered
CPR 100 CPR for Healthcare Professionals	1		Varies
Digital Literacy - CIT 105 Introduction to Computers or OST 105 Introduction to Office Systems (or Competency demonstrated by exam)	3		All
ENG 101 Writing I	3		All
MAI 105 Introduction to Medical Assisting	3		Fall/Spring
MAI 120 Medical Assisting Laboratory Techniques I	3		Fall/Spring
MAI 140 Medical Assisting Clinical Procedures I	4		Fall/Spring
MAI 150 Medical Assisting Administrative Procedures I	3		Fall/Spring
MAI 170 Dosage Calculations	2		Fall/Spring
MAI 200 Pathophysiology for the Medical Assistant	3		Fall/Spring
MAI 220 Medical Assisting Laboratory Techniques II	3		Fall/Spring
MAI 230 Medical Insurance	3		Fall/Spring
MAI 240 Medical Assisting Clinical Procedures II	4		Fall/Spring
MAI 250 Medical Assisting Administrative Procedures II	3		Fall/Spring
MAI 270 Pharmacology for the Medical Assistant	3		Fall/Spring
MAI 281 Medical Assisting Practicum	1		Varies
MAI 284 Medical Assisting Externship	3		Varies
MAI 289 Medical Assisting Assessment Preparation	2		Varies

Notes

- * AHS 115 and BIO 135 are recommended to be taken before or as co-requisites with the first semester MAI courses to prevent delay in program completion.
- Progression in the program is contingent upon achievement of a grade C or greater in each course and maintenance of a 2.0 cumulative GPA or above (on a 4.0 scale).
- At least 25 percent of the approved curriculum for any certificate, diploma or degree must be completed at the student's home college.

Updated 4/3/20



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