

# Gateway **S.M.A.R.T.** Plan

## Business Administration Certificates

<b>Financial Perspectives: 12 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
ACT 101 Fundamentals of Accounting I (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		All	
ACT 102 Fundamentals of Accounting II (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		Fall/Spring	
BAS 120 Personal Finance	3		Online	

<b>Business: 12 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
ACT 101 Fundamentals of Accounting I (or ACC 201)	3		All	
BAS 160 Introduction to Business	3		All	
Any ECO Course	3		All	
OST 105 Intro to Information Systems *	3		All	

<b>Leadership: 12 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
BAS 160 Introduction to Business	3		All	
BAS 288 Personal/Organizational Leadership	3		Fall/Spring	
COM 252 Introduction to Interpersonal Communication *	3		All	
Any ECO Course	3		All	

<b>Operations Management: 12 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
BAS 160 Introduction to Business	3		All	
BAS 288 Personal/Organizational Leadership *	3		Fall/Spring	
BAS 289 Operations Management *	3		All	
COM 252 Introduction to Interpersonal Communication *	3		All	

<b>Management: 15 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
BAS 212 Introduction to Financial Management *	3		Spring	
BAS 283 Principles of Management	3		All	
BAS 284 Applied Management Skills	3		Spring	
BAS 288 Personal/Organizational Leadership *	3		Fall/Spring	
BAS 289 Operations Management *	3		All	

<b>Entrepreneurship: 15 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
ACT 101 Fundamentals of Accounting I (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		All	
ACT 102 Fundamentals of Accounting II (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		Fall/Spring	
BAS 170 Entrepreneurship	3		Online	
BAS 282 Principles of Marketing	3		All	
BAS 288 Personal/Organizational Leadership	3		Fall/Spring	

<b>Payroll Accounting Specialist Certificate: 9-12 Total Credit Hours</b>		<b>Cr</b>	<b>Grade</b>	<b>Offered</b>
ACT 101 Fundamentals of Accounting I (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		All	
ACT 102 Fundamentals of Accounting II (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		Fall/Spring	
ACT 196 Payroll Accounting	3		Online	
ACT 279 Computerized Accounting Systems	3		Online	

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Accounting: 21 Total Credit Hours		Cr	Grade	Offered
ACC 202 Managerial Accounting	3		All	
ACT 101 Fundamentals of Accounting I (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		All	
ACT 102 Fundamentals of Accounting II (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		Fall/Spring	
ACT 279 Computerized Accounting Systems *	3		Online	
ACT 281 Individual Taxation *	3		Online	
BAS 120 Personal Finance *	3		Online	
BAS 212 Introduction to Financial Management *	3		Spring	

Supervisory Management: 21 Total Credit Hours		Cr	Grade	Offered
BAS 160 Introduction to Business	3		All	
BAS 274 Human Resource Management	3		Online	
BAS 283 Principles of Management	3		All	
BAS 287 Supervisory Management	3		Fall	
BAS 288 Personal/Organizational Leadership *	3		Fall/Spring	
COM 252 Introduction to Interpersonal Communication *	3		All	
OST 105 Intro to Information Systems (or CIT 105 or Other Digital Literacy as defined by KCTCS)	3		All	

Business Transfer Certificate: 15 Total Credit Hours		Cr	Grade	Offered
ACC 201 Financial Accounting	3		All	
ACC 202 Managerial Accounting	3		All	
ECO 201 Principles of Microeconomics	3		All	
ECO 202 Principles of Macroeconomics	3		All	
STA 220 Statistics	3		All	

Human Resource Management: 18 Total Credit Hours		Cr	Grade	Offered
ACT 196 Payroll Accounting	3		Online	
BAS 274 Human Resource Management	3		Online	
BAS 284 Applied Management Skills	3		Spring	
BAS 287 Supervisory Management	3		Fall	
BAS 288 Personal/Organizational Leadership *	3		Fall/Spring	
QMS 101 Introduction to Quality Systems	3		All	

Business Foundations Certificate: 18 Total Credit Hours		Cr	Grade	Offered
ACT 101 Fundamentals of Accounting I (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		All	
ACT 102 Fundamentals of Accounting II (or ACC 201 (ALL) instead of ACT 101 & ACT 102)	3		Fall/Spring	
BAS 267 Introduction to Business Law	3		All	
BAS 288 Personal/Organizational Leadership	3		Fall/Spring	
Any ECO course	3		All	
QMS 101 Introduction to Quality Systems	3		All	
QMS 212 Project Management	3		Spring	

\* Alternative options listed in catalog