



**President’s Leadership Team Report to the
Board of Directors
March 24, 2011**

Overview of Report

During the 2010-11 academic year, the President’s Report will be organized by the three Strategic Focus Areas contained in the 2010-2016 Strategic Plan: Pathways, Engagement, and Organizational Capacity.

Pathways

- Gateway spring 2011 enrollment is on track to meet spring enrollment goals. Spring 2011 preliminary enrollment as of February 24, 2011 is as follows (final enrollment numbers will be available in April):

Spring Headcount: 4,498 (4,008 final spring 2010 headcount)
Spring FTE: 2,676 (2,349 final spring 2010 FTE)

Year-to-Date Comparisons:

	2010	2011	% Increase
Spring Headcount	3,999	4,464	16.1% increase
Spring FTE	2,349	2,693	14.6% increase

- The Ready-to-Work (RTW) program has had an exciting year and has had some major accomplishments including:
 - Serving and placing 116 students in approved job worksites since July 1;
 - Presenting program information at the Covington Independent Readifest, GEN 101 classes, CILO (Center for Independent Living Options), faculty meetings, and the Cabinet for Health and Family Services;
 - Graduating nine students with a certificate and/or degree, as well as transitioning three students to NORTHERN KENTUCKY UNIVERSITY. One student was also hired full-time at the Edgewood campus; and
 - Sixty-five percent (65%) of RTW students exceed the institutional GPA of 2.48. The average GPA for RTW students was 2.57. RTW also obtained a 97% within semester retention rate, 68% semester-to-semester retention rate, and 52% from fall-to-fall retention rate.

- The Work and Learn Program has been relocated from the Covington Campus to the Urban Center. This is advantageous for the program since adult education, housed at the Urban Center, is the main target for Work and Learn. Adult Education students who are eligible for the program will have easier access to the Work and Learn Coordinator, Denise Critchelow, and the services offered.
- In February, the Advising Center continued to see new students wanting classes for the last of the bi-term sessions, as well as walk in students with questions related to adding and dropping from their existing schedules. Over 285 students were seen during this month.
- Gateway is in the process of restructuring and reorganizing its' Diversity and Global Awareness Team. The team will consist of key players from the top four priority areas of the new Diversity Plan: (1) Student Access and Success; (2) Education Scholarship and Services; (3) Institutional Commitment; and (4) Campus Climate. The team will help the Associate Dean for Student Affairs (Multicultural Affairs) plan and implement the new plan. The President's Cabinet will appoint members to serve on the team for a two-year term and will open to other Gateway employees that are interested in diversity and inclusion.
- **Mike Koch** has been hired through the Breaking Through grant to coordinate the delivery of 200 National Career Readiness Certificates for students at the four local Area Technology Centers. The nationally recognized credential will be made available to seniors receiving dual credit. **Janet Crocetti** and **Connie Douglas** have been hired through the Breaking Through grant to work as academic coaches serving developmental education students. The Breaking Through grant is directed by **Mary Pat Behler**. **Cindy Sproehle** and **Caprise Johnson** are supporting the National Career Readiness Certificate testing.
- A proposal of moving the Medical Assisting program from a GOTS degree to an Associate of Applied Science degree was approved by the KCTCS Board of Regents on March 10 – 11, 2011. Approval of the proposal will enable the Medical Assisting degree to move toward national certification. **Susan Chaney**, Program Coordinator and **Laura Urban**, Provost spearheaded the effort to obtain the new degree approval.
- The Energies Technologies curriculum has been approved by the GATEWAY faculty and endorsed by staff at KCTCS and will go to the KCTCS Board of Regents in June 2011.
- Planning meetings with the Area Technology Centers are underway for the scheduling of courses for fall 2011.

Engagement

- The Office of Student Success launched its' Peer Mentoring Program in January 2011. Four peer mentors were hired to mentee students who were once suspended from the

college and re-admitted under special circumstances. A total of twenty-three students who were suspended in the summer and fall of 2011 will receive one-on-one assistance with tutoring, student support services such as financial aid issues, calculating their GPA, and other academic issues that may impede their success at Gateway. **RuthAnne Kolumba**, coordinator for Academic Success, is responsible for the program and trains mentors on a weekly basis on how to help these students.

- Gateway to NORTHERN KENTUCKY UNIVERSITY Transition Program – Gateway and NORTHERN KENTUCKY UNIVERSITY are providing a seamless transition between the two institutions for students who complete appropriate developmental and general education courses with Gateway. An information session was held on February 23, 2011 and was well attended by interested parents, students, and area guidance counselors. An additional information session will be held on April 28, 2011. **Teri Vonhandorf**, Associate Provost, is leading the GATEWAY team in this effort.
- Gateway will hold its annual Transfer Fair on Wednesday, April 20, 2011 from 10 a.m. to 1 p.m. at the Edgewood Campus. KACRAO schools will be in attendance.
- An updated transfer agreement between Gateway and Northern Kentucky University in the area of Business Administration, Accountancy, or Management was signed in February by both institutions.
- Gateway is once again partnering with Northern Kentucky University to host the annual Job Expo. The event will be held at Northern Kentucky University on Tuesday, March 29, 2011 from 3 – 6 p.m. in the Student Union Ballroom.
- **Abigail Holder**, assistant director of Disability Services, in partnership with **Randy DeBerry**, an instructor in Speech and Communication, wrote a Disability Services Office Faculty Handbook. The Disability Services Faculty handbook is available online by opening a web browser, going to favorites, and choosing “College Web Links”.
- **Colleen Kane**, director of Disability Services, has been in discussion with counseling programs at University of Cincinnati and Xavier University, as well as the Social Work program at NORTHERN KENTUCKY UNIVERSITY to explore the possibility of having Gateway serve as a practicum site for their graduate students. Xavier and NORTHERN KENTUCKY UNIVERSITY responded that they would like to investigate Disability Services at Gateway as a practicum site with implementation in fall 2011.
- Eight Student Support Services students and staff attended the Cincinnati Symphony Orchestra performance of Watts Performs Beethoven on Friday, January 28, 2011 at the Cincinnati Music Hall. The performance was very culturally fulfilling to the students and staff.
- A new committee called “Students of Concern” has been formed in the Student Affairs area and will work to monitor at-risk students.

- The Student Support Services (SSS) program held an open house on Tuesday February 15, 2011, welcoming the Gateway community to visit the new area located at the Gateway Urban Center.
- On Sunday, February 27, Gateway held its' **1st Annual Super Sunday Minority College Fair**. The annual KCTCS student recruitment initiative partnered with African-American churches to target students and families of color with information and resources to support admissions and enrollment. Gateway partnered with Grace of God Ministries in Florence, Kentucky that is pastored by Nerrick L. Jackson. The associate dean for student affairs and director for enrollment services visited a total of six African-American churches during the months of January and February to personally invite pastors and their members to the event. The morning started with **Dr. Hughes** attending Sunday morning worship service and was then invited to the pulpit to discuss the importance of education. The pastor followed up with discussing the value of education, the churches partnership with Gateway, encouraging his congregation to attend the afternoon college fair, and to take advantage of the opportunities of an education. His sermon was entitled "I Want Better."

The afternoon college fair was held at the Gateway Urban Center at 3 p.m. with a total of 127 people from the host church, other churches, and from the community attending the event. The host church performed a liturgical dance and sang three songs. The pastor and **Dr. Hughes** repeated the morning message on the benefits of higher education, and **Kinta Joseph**, from Gateway's Student Hall of Fame, told her Gateway success story. Attendees received information on student services, academic programs, adult education (GED), and enrollment information (admissions, financial aid, and compass testing). Door prizes were given away and refreshments were served.

- On Wednesday, March 23, 2011, Student Support Services will be sponsoring a workshop focusing on financial literacy. The topic of the workshop is "Using Credit Wisely". The presenter will be Shauna Finnie from CITI Financial. SSS will also be sponsoring a college visit to Northern Kentucky University on Friday March 18, 2011.
- The Workforce Solutions Department highlights included:
 - **Brenda Campbell** is coordinating computer training classes for the Northern Kentucky Community Action Commission to serve 90 senior citizens in the spring semester.
 - **Phil Accardi** and **Dr. Angie Taylor** conducted a DACUM and ACT Job Profile for the Shiloh Company in Mansfield, OH on March 1. The job analysis was provided to assist the company with their hiring processes, as they move their plant to Bowling Green, Kentucky and plan to hire 60 new employees.
 - **Brenda Campbell** and **Regina Schadler** coordinated CEU training for 55 plumbers and heating and air conditioning technicians on February 9 at their Cincinnati work site. Another 42 plumbers and heating and air conditioning

technicians were served with Kentucky Continuing Education Credits on January 22 at the Boone Campus.

- **Ressie Hall**, manager of business operations for the Workforce Solutions and Innovations Division, reports that the staff is serving 30 local companies with awarded Kentucky WINS funding totaling \$1,321,199. **Christi Dover** and **Barry Wilhite** coordinate these training projects.
- The Workforce Solutions staff received a grant from the Greater Cincinnati Workforce Network to offer the Kentucky Manufacturing Skills Standards Level II in the spring semester. The grant totals \$40,000. The Workforce Solutions and Innovations team hosted the Gateway Manufacturing Consortium meeting on Thursday, February 17. Ed Bisig of MAG served as guest facilitator. Eighteen companies were represented at the meeting.
- The Workforce Solutions and Innovations team is hosting the SHRM test prep course during the spring semester.
- The Center for Innovation Steering Team comprised of **Phil Accardi, Amber Decker, Carissa Schutzman, Mary Pat Behler, Tess Burns, Toni Bloom,** and **Jeremy Berberich** hosted four students from the University of Dayton who are the officers of Flyer Enterprises at the Center for Innovation meeting on February 4. The CEO of Flyer Enterprises, Joseph Guy, was the guest speaker at the meeting. Flyer Enterprises has eight student-run businesses generating \$1.4 million annually. There were 75 students, faculty, staff, and community guests present for the presentation. **Toni Bloom** served as guest speaker for the Center for Innovation meeting on March 3 discussing Brand Building and Sustainability.
- All Gateway faculty, staff, and students have been invited to submit an entry form for the **2011 Spirit of Innovation Recognition**. The purpose of this initiative is to promote and support the entrepreneurial learning spirit and innovation at Gateway. All entries are showcased at a college-wide convocation and one project is selected to highlight innovation at Gateway through the League for Innovation in Community College's Innovation of the Year recognition. The criteria include: Collaboration, Quality, Cost Effectiveness, Replication, Creativity, Timeliness, and Efficiency. The winning nomination will be announced in April.
- Members of the Center for Innovation steering team participated in a unique one-day virtual event on Wednesday, February 23 produced by the League for Innovation in the Community College, Teaching Colleges and Community (T.C.C.), and Learning Times. This program was sponsored by the Bill and Melinda Gates Foundation. It was an online celebration of the best work in community colleges in recent years. Participants in this first annual "Innovator Spotlight" collaborated, interacted, and learned with 2010 Innovators of the Year (IOY) along with past IOY Award Winners taking away valuable skills and ideas for building and sustaining innovative community college programs. The program included over 25 presentations by some of the brightest minds in

community colleges. Gateway attendees included: **Phil Accardi, Mary Pat Behler, Jeremy Berberich, Toni Bloom, and Carissa Schutzman.**

- The Associate Degree Nursing Coating Ceremony was held on February 9, 2011 welcoming new students into the nursing program.

Organizational Capacity

- The first meeting of the Association of Test Administrators Kentucky Chapter was held on March 2. The new association is being funded with a grant from the National College Testing Association written by **Cindy Sproehle**, GATEWAY Board member and director of the assessment center. The meeting was held at KCTCS in Versailles, and over forty representatives attended from Kentucky colleges and universities. Two national speakers were featured including Roddy Meade, who serves as the director of global security for Prometric and supervises 1,600 world-wide Prometric testing sites. Pam Kerouac, senior policy analyst for the College Board and University Services (CLEP), was also a guest speaker.
- The Assessment Center team administered the Multi-State Professional Responsibility Exam (MPRE) in March, and seventy-five people participated in the testing. This exam is the ethics part of the Kentucky Bar Exam.
- COMPASS testing is moving from Gateway's server to a web-based platform in late April. The move to a web-based service will significantly reduce the amount of time and effort on the part of the college's IT staff. Turnaround time on test results will increase substantially.
- The new Academic Program Review process is developed and will be implemented March 14, 2011. All programs will review program data from the past three to five years and will use the data to make improvements to programs as needed.
- The Office of the Provost hosted the January meeting of the Greater Cincinnati Consortium of Colleges and Universities at the Center for Advanced Manufacturing. There were nine of the sixteen colleges and universities represented. All of the attendees were very impressed with the new CAM building and equipment.

Personnel Enhancements

- New Employees :
 - **Kimberly Connell** – College Access Center Program Coordinator
 - **Elizabeth Campbell** – Academic Advisor
 - **Laura Pears** – Career & Transfer Specialist
 - **Milton Mounce** – Custodial II
 - **Jennifer Jones** – Nursing Resource Center Advisor
 - **Jennifer Boblitt-Johnson** – Case Manager/Health Opportunity Professional Grant
 - **Dr. Tony Clarke**, Dean of Workforce Development (effective May 1)

- The Mid-Year Individual Learning Plans (ILP) were scheduled to be reviewed. All departments completed the log sheets documenting that supervisors conducted meetings with their direct reports to monitor their ILP performance year to date.
- The First Year Employee Experience held its first graduation lunch and recognized those employees who completed their FYEE. A second class of over 35 employees is participating in the FYEE.
- **Amy Hatfield**, recruiter/HR assistant, continues to meet with prospective employee pools via job fairs including the following since the beginning of the year:
 - Northern Kentucky One Stop Veteran's Section & Brighton Center Career Connections held on January 5 at Daymar College
 - Boone County Library held on January 13
 - Northern Kentucky One Stop held on January 13 at the Boone County Library
 - Northern Kentucky One Stop held on March 3 at National College
- New PeopleSoft Self Service enhancements were introduced. KCTCS will continue to send out e-announcements on upgrades for employee self service functions. Currently, employees can change/view the following information via self service:
 - Personal Information
 - Payroll/Benefit Summary
 - Job & Compensation History
 - Leave Balances/Accrued Sick Leave and Vacation
 - Address Changes
 - W-4/K-4 Tax Information and Make Changes
 - View W-2/W-2C Forms
 - W-2 Reissue Request
- Annual Sexual Harassment online training will be conducted at the end of March; all employees are required to take this training upon initial employment as well as refresher course annually.

Updates on SACS Reaffirmation:

- On January 31, 2011, five individuals from Gateway attended a day-long Orientation for Reaffirmation session in Atlanta with staff from the Southern Association of Colleges and Schools Commission on Colleges (SACS), and other institutions on the same reaffirmation cycle. The individuals representing Gateway included: **Dr. Ed Hughes, Dr. Patricia Goodman, Dr. Laura Urban, Mike Baker, and Jeremy Berberich**. The event "officially" kicked off the college's reaffirmation process, which will end in June 2013 with review by the Commission.
- In the process of identifying the college's first Quality Enhancement Plan (QEP) topic for SACS reaffirmation, **Dr. Ed Hughes** will be holding small group dialogue sessions with employees, adjunct faculty, and students between March 28 and mid-April to

discuss where the college can make the greatest impact through student learning and success through the QEP process. Twenty sessions are being scheduled overall, each consisting of a 75-minute conversation. The results of these sessions will be evaluated in collaboration with institutional data to inform the next steps of the topic selection process.

Foundation and Development Report

- Board officers **Lee Flischel**, chair; **Rick Robinson**, vice chair; and **Bill Hesch**, treasurer were re-elected to serve on the Foundation Board.
- The Foundation Board bestowed Emeritus status on two Foundation Board members: former state legislative representative **Jim Callahan**; and Board secretary **Jeff Eger**, who is leaving the area for a position in Washington, DC.
- The Gateway Foundation Board recently approved a Spending Policy and an Endowment Policy. The Foundation will be investing \$500,000 of the proceeds from the Park Hills land sale in addition to selecting an investment firm.
- Gateway's proposal to the National Science Foundation (NSF) for the college's second Advanced Technological Education Grant has generated enough interest that NSF has contacted us with some issues that the reviewers saw in the proposal. The grant revolves around two areas designed to increase the pipeline of young students into advanced manufacturing. If fully funded, the grant could be for \$672,350 for three years. **Dr. Tony Clarke** and **Amber Decker** will be responding to the NSF questions (usually is a positive sign for some level of funding).
- Three major funding opportunities are being considered: Department of Labor (DOL) Trade Adjustment Act grant in which Gateway will be a member of a KCTCS consortium grant and possibly others; DOL Career Pathways grant in which Gateway is looking at developing a proposal in collaboration with the airport; and, The US Department of Justice Office on Violence Against Women announced the FY 2011 Grants to Reduce Sexual Assault, Domestic Violence, Dating Violence, and Stalking on Campus Program to develop and strengthen effective security and investigation strategies to combat sexual assault, domestic violence, dating violence, and stalking on campuses and to develop and strengthen victim services in cases involving these crimes against women on campuses. Each of these grant opportunities support the college's strategic plan well.
- PNC Bank has contributed another \$2,500 matching contribution for the Chellgren Family Scholarship.
- Over \$20,500 has been raised to endow the new Jeff and Ruth Eger Scholarship with more donations expected.
- The Capital Campaign total stands at \$6,520,386.63 with pledges of \$1,458,621.42. Of that amount, \$1,116,102.54 represents pledges that have been completely paid.

The campaign co-chairs met and determined that the economy is improving enough for the campaign to come off hiatus. KCTCS desires all campaigns to end by December 2012. The Gateway campaign will unfold division by division as the economy improves for those sectors, starting with Finance (**Bob Zapp**, co-chair), then Healthcare (**Joe Gross**, co-chair), Manufacturing, and lastly, Development, Construction, and Trades (**Tom Banta**, co-chair).

Urban Campus Update

- The February 16 Urban Campus Second Annual Report to the Community event drew 125 guests. The PR/Marketing Department distributed advanced publicity resulting in pre-event stories by the Kentucky Enquirer and nky.com, and a front-page story with banner headline above-the-fold in the Enquirer on February 17. The team of **Patrick Lamping, Tess Burns, Margaret Thomson, Laura Kroeger, Sharon Poore, and Lindsey Armstrong** helped organize and coordinate the multiple details needed to produce a first rate event.
- On February 16, 2011, the City of Covington passed a resolution in support of the college's Capital Budget request for the Urban Campus.
- An advocacy campaign for the Urban campus is being planned and will include:
 - Meetings to discuss with established Covington groups and neighboring businesses of the Urban Center;
 - Resolutions from all of Gateway's community partners;
 - Establishing an Opportunity Council in support of the Urban Campus;
 - Submitting the project to the Northern Kentucky Consensus Committee for inclusion in the 2012 General Assembly projects list for Northern Kentucky.

Marketing Gateway

- The PR/Marketing Department supported the Super Sunday African-American recruiting event held on February 27 with advance publicity, signage, and logistical assistance. Five stories in print and online media appeared as a result of advanced publicity, and a Kentucky Enquirer photographer attended the event, which resulted in post-event publicity on February 28. **Margaret Thomson** photographed the event along with **Brooke Watson** of KCTCS to support post-event publicity on the KCTCS website and Facebook pages.
- Student profiles on the front page of the website encourage prospective students to choose Gateway as their pathway to success. **Tess Burns** posted fifteen new student success stories in January, for a total of thirty-eight student profiles since the practice began. Four more stories are currently in production, and the department has identified additional students beyond those. Students are selected to show the diversity of our

student population and the ways Gateway has contributed to their success. Student intern, **Sydney Stauter**, has done an excellent job in producing the features since her arrival in January. The number of faculty/staff profiles has increased to twenty-eight.

- Gateway will receive more nationally-based exposure on March 17 by hosting the casting call for a new CMT television series called “Made”. CMT producers will be on site at the Boone Campus from 5 to 9 p.m. to interview walk-in candidates for the show. CMT, which is owned by MTV, will promote the casting call on all affiliated websites, giving Gateway national exposure. Gateway will promote the casting call via a news release, Facebook, and an email to the college community as well as KCTCS. The Admissions Department will support the event by providing tables in the waiting area to distribute information to casting call respondents.
- **Patrick Lamping** completed eleven other marketing projects, including flyers, brochures and editions of the electronic student newsletter. Intern, **Sydney Stauter**, updated six program brochures, which are now in various stages of approval, design, and printing. **Margaret Thomson** issued a total of nineteen news releases promoting Gateway programs and services or recognizing Gateway students and faculty.

Facilities Management

- Additional security cameras are being installed at the Boone and Covington campuses as part of the overall security program at the college. Additional parking lot call boxes are being planned for installation in the near future.
- New fiber connections to the Boone campus were completed in February which tripled the capacity for internet and web based instructional support. A similar project is underway for the Urban Center. (The Edgewood campus capacity is sufficient at this time.)
- Additional lighting around the Urban Center has been planned and will be installed in the next several months to better light and provide increased security for the facility.
- A project to paint the window frames and other exterior areas of the Urban Center funded by the college is currently awaiting better weather to commence.

Honors and Recognitions of Employees, Students, and Partners:

- **Laura Kroeger** chaired the Northern Kentucky Women’s Initiative sold out annual breakfast in January and was named Volunteer of the Month by the Northern Kentucky Chamber of Commerce.
- **Sarah Hughes**, special projects coordinator in the North Central Area Health Education Center (NCAHEC), will receive one of the awards for the Outstanding Women of Northern Kentucky at a luncheon on April 13. The award recognizes Sarah’s volunteer leadership efforts with the Brighton Center, the Gateway Foundation River Blast 2010 event, and the Welcome House.

- **Robert Dennis** and **Teresa (Teri) Meyer** were chosen as this year's Gateway representatives to the KCTCS All-Academic Team. The luncheon honoring these recipients will be held on Monday, May 16 at 11:30 a.m. at the Lexington Convention Center during the New Horizon's Conference.
- The college gained national recognition on March 1 when the previously taped segment on manufacturing education aired on *NBC Nightly News with Brian Williams*. It featured Tom Brokaw interviewing **Dr. Ed Hughes** and Gateway student, **Joe Snyder**. As a result of this national story, the college not only received notes of congratulations from across the country, but also received inquiries from Ortho Companies Worx in Indiana and a high school guidance counselor in Connecticut, both of whom were interested in learning more about Gateway's approach to technical education. A follow-up story is being reported by the Community College Times, a publication of the American Association of Community Colleges.
- With the resignation of Foundation Board member Jeff Eger, who moved to Washington, D.C., **Margaret van Gilse** was elected to fill Mr. Eger's vacancy as secretary to the Foundation Board.
- Foundation Board member **Helen Carroll**, community relations manager for Toyota, is being honored by the Dan Beard Council of the Boy Scouts of America with the Dan Beard Citizenship Award at a Friday, April 1 luncheon.
- Foundation Board Member and Campaign Co-Chair, **Joe Gross**, is being honored as one of the Lincoln Award recipients at Northern Kentucky University this year.
- **Dr. Patricia Goodman**, vice president of knowledge management and strategic initiatives, recently published an article in the Community College Week, as part of their spring 2011 Technology Update. The article, "Make Change Happen: Gateway Community and Technical College Focuses on Managing Institutional Knowledge", highlights the college's work on the development and implementation of the 2010-2016 Strategic Plan through an electronic system that provides transparent access to institutional planning at four levels: the Kentucky Community and Technical College System (KCTCS) level; the college-level; the department/program-level; and the individual employee-level.
- **Dr. Angie Taylor**, vice president for workforce solutions and innovations, is serving as a new member of the Vision 2015 Economic Competitiveness Committee.
- **Stacy Kirchoff** and **Sherry Parsons** attended the TRiO Priority #4 training in Las Vegas, Nevada on February 20 – 23, 2011. This training focused on the topics of Financial Literacy and Education, Admissions, and Financial Aid training.
- **Leonard Thompson** attended the Southeastern Association of Educational Opportunity Program Personnel (SAEOPP) Regional Conference in Atlanta, Georgia

on February 27 – March 2, 2011. The conference focused on current TRIO matters, in addition to upcoming grant writing competitions.

- The **LEAD Class V members** traveled to Frankfort on February 2 with the Northern Kentucky Chamber contingency to spend the day studying legislative procedures and meeting with legislators.
- **Dr. Ed Hughes** and **Dr. Angie Taylor** attended the National Alliance of Community and Technical Colleges conference in Midland, TX February 9 – 11.
- **Phyllis Yeager**, director, human resources and **Ingrid Washington**, vice president, student affairs, attended The Community College Conference on Legal Issues on January 30 – February 1. The conference addressed complex issues, current trends, and legal matters unique to community colleges.
- The partnership between the Covington Independent Schools and Gateway around the Gateway Access Center received word in January that it will receive one of nine Social Innovation Fund grants for three years from the Greater Cincinnati Foundation to increase graduation rates, college going rates, and service learning in students at Holmes High School. The grant will support the college's Strive Initiative efforts.

Important Dates:

**April 20, 2011
10 a.m. – 1 p.m.**

**Annual Transfer Fair
Edgewood Campus**

**April 21, 2011
5:30 – 7:30 p.m.**

**College Open House & Career Pathways Expo
Boone Campus**

May 5, 2011 (Note change)

GATEWAY Board Budget Committee Meeting

May 12, 2011

GATEWAY Board of Directors Meeting

**May 16, 2011
6 p.m.**

**Nurse Pinning Ceremony
Notre Dame Academy**

**May 19, 2011
6 p.m.**

**GATEWAY Commencement
Northern Kentucky Convention Center**

Priorities for the President – Past Quarter

Activities were focused on the following:

- Refocused the college on the “completion agenda” via symposia on dealing with the new learners.
- Participated in the Chamber of Commerce DC Fly In to inform Congress of the region’s needs, one of which is the Urban Campus, a priority project for the Chamber. Visited with Senators McConnell, Paul, Representatives Geoff Davis, Hal Rogers, House Appropriations Committee Chairman, and Brent Gurthie.
- Continued to meet with key legislators, state, and local officials regarding commitments and support for the Urban Campus.
- Continued to meet with prospective donors with emphasis on the Urban Campus as part of the major gifts campaign; secured an anonymous \$500,000 challenge gift.
- Completed the development of the 2010-11 Six-Year Capital Plan development process via meetings with KCTCS officials.
- Monitored the 2010-11 budget revenues and begun preparations for 2011-2012 budget development via the Strategic Needs Analysis process.
- Participated and co-chaired the Transformation Team for Career Development for KCTCS.
- Continued discussion to expand the Edgewood Campus master plan.
- Completed the hiring of the Dean of Workforce Solutions and initiated the marketing plan for the Center for Advanced Manufacturing.
- Distributed the Second Annual Report to the Community on the Urban Campus in February.
- Meeting with United Way, the Northern Kentucky One Stop, and community collaborative leaders in Grant County to explore the relocation of the GATEWAY Grant County Adult Education Program into new space in conjunction with the other partners. The goal is to create a new, more centralized and easily accessed partnership location among the partners to better serve the residents of the county.

Priorities of the President – Next Quarter

Activities will be focused on the following:

- Complete the preparation of the 2011-2012 annual budget for GATEWAY and submit it to the Board of Directors at the May meeting.
- Attend the Board of Directors meeting of the AACC; Workforce and Economic Development Commission in New Orleans.
- Continue program planning for the Urban Campus by completing the hiring of a master campus planner through KCTCS.
- Continue discussion to expand the Edgewood Campus master plan for more parking.
- Complete the update to Boone Campus Master Plan.
- Initiate the College Master Plan revision process.
- Secure matching funds for the anonymous \$500,000 challenge lead gift for the major gifts campaign for the Urban Campus.
- Monitor the 2010-11 annual budget and prepare the first security report for Board of Directors for the March Board meeting.
- Provide the leadership to implement the annual plan and restructure internal processes and organization to better implement the plan, especially in the student affairs and student engagement areas.
- Implement fully the new internal team formation process and Implement sustainability initiative by creating the Sustainability Management Team.
- Continue to serve as co-chair of the Strive Community Learning Support Strategic Team with Donna Jones Baker, President of the Urban League of Cincinnati.
- Will meet with a community group in Pendleton County on April 14, 2011 to explore ways GATEWAY can partner with the community in areas of mutual interest.
- Provide leadership at the KCTCS Presidents Leadership Team level.