



Board of Directors Meeting May 12, 2011 Executive Summary

Chairman Rick Jordan called the meeting to order at 6 p.m. at the Gateway Community and Technical College Boone Campus. Minutes of the prior meeting were approved as distributed.

CHAIRMAN'S REPORT

- Mr. Jordan introduced Thomas M. Santry, new student representative to the Board of Directors, whose term begins September 1, 2011.
- Mr. Jordan thanked Jason Schomaker, current student representative to the Board, for his service during the last two years. Mr. Schomaker's term expires on August 30, 2011.

STANDING COMMITTEE REPORTS

Bylaws Committee

- The committee did not meet, and there was no report.

Budget

- Budget Committee Chairperson Martha Johnson reported on the May 4 committee meeting:
 - Revenues for the period between July 1 and March 31, 2011, exceeded expenditures.
 - The KCTCS Board of Regents will not finalize tuition until its June meeting.
 - The assumption of a 4% tuition increase (to \$135 per credit hour) is tempered by the KCTCS Board decision last year to hold steady the tuition rate for students that attended either fall or spring of this academic year is estimated to result in a 1% tuition rate increase at Gateway, based on estimates of returning students.
 - Other assumptions include a decrease in state appropriation, the requirement of a 1% recurring reserve in case of future budget cuts, \$300,000 has been set aside for KCTCS initiatives, and funds to continue the development of the Urban Center. As a result, the FY 2012 recurring budget only includes two new faculty positions (one in developmental education and one in computer science) and two new student support positions to help with retention.
 - Dr. Michelle Deeley Wilhite expressed some concern that students may not realize the benefit of the \$40 per semester fee and suggested the College communicate the actual benefits to students. Mike Baker, vice president of business affairs, noted the security director updates students each semester Dr. Hughes indicated that a report will be provided to the Board and the college community in early fall.

Performance Evaluation of the President

- Committee Chair Richard Fowler reported that the committee's report will be reviewed during tonight's Executive Session.

UNFINISHED BUSINESS

- An update on the Urban Campus was deferred until the President's Report later in the meeting.

NEW BUSINESS

- Dr. Patricia Goodman provided an update on the Organizational Capacity focus of the Strategic Plan. One of three strategic focuses, Organization Capacity includes the goals and Key Performance Indicators;
 - Secure and effectively use fiscal, physical and human resources, with KPIs:
 - ✓ Employee Diversity
 - ✓ Employee Retention
 - ✓ Financial Contributions
 - ✓ Class Size
 - ✓ Student/Faculty Ratio
 - Expand the institutional culture of entrepreneurial learning to further support innovation, risk-taking and collaboration:
 - ✓ Employee Professional Development Participation
 - ✓ Spirit of Innovation Award participation
 - Focus on overall institutional quality:
 - ✓ Reaffirmation of Institutional Accreditation (SACS 2013)
 - ✓ Programmatic Accreditations or Certifications
 - ✓ Student Satisfaction
 - ✓ Employee Satisfaction
 - ✓ Media Focus
 - Develop and implement a comprehensive plan for sustainability management.
- The *Make Change Happen* Model for the 2010-16 Strategic Plan tracks student pathways to completion, the engagement of the college community, partnership development, enhanced data collection and analysis, management of institutional knowledge, and institutional focus centered on completion.
- Gateway will embrace individual accountability and knowledge management in the development of a sustainable culture that supports increasing organizational capacity while ensuring a consistent, quality educational experience for students, and a valuable working environment for employees.
 - Next Steps:
 - Defining the measure & improving data
 - Identify benchmarks
 - Preparation of 2010-11 Impact Report

PRESIDENT'S LEADERSHIP TEAM REPORT

- Dr. Hughes referenced his report that was posted on the website and noted the following highlights:
 - The focus within KCTCS and Gateway is shifting somewhat from access and toward completion, in keeping with the National Completion Agency, KCTCS and Gateway strategic plans, annual plans and individual learning plans. College completion and higher educational attainment leads to:
 - Increased workforce participation
 - Decreased rates of incarceration
 - Improved health outcomes, reduced participation in Medicaid and social services
 - Greater participation in artistic, cultural, and civic pursuits and volunteerism
- Dr. Hughes summarized highlights of Gateway progress during the year under its three strategic focuses:

- Pathways
 - ✓ Urban Campus increased course offerings, enrollment increase, expansion (EOP will develop Urban Campus Master Plan), and the 2nd annual report to the community was distributed.
 - ✓ Dual Credit (major initiative in Transformation Initiative)
 - ✓ Distance Education – major focus
 - ✓ Flexible Scheduling
 - ✓ Celebrating student achievement

- Engagement
 - ✓ Developmental education
 - ✓ Service learning and innovation
 - ✓ Career /transfer center
 - ✓ Academic advising (moving to mandatory orientation program for students)
 - ✓ Tutoring – STEM results were excellent
 - ✓ Early Alert for at-risk students
 - ✓ First Year Experience

- Organizational Capacity
 - ✓ Resources and Infrastructure
 - ✓ Reaffirmation of SACS in 2013
 - ✓ Center for Professional Excellence
 - ✓ Sustainability Management Plan

- Dr. Hughes also summarized the results of QEP session conversations.

EXECUTIVE SESSION

- At 7:30 p.m., the Board went into Executive Session for the following item: KRS 61.810 (1) (f) guidelines, “Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested”

Upon motion by Ms. Martha Johnson and seconded by Mr. Brent Cooper, the Board meeting was resumed by Chairman Jordan at 8:43 p.m. The motion passed by unanimous voice vote. Chairman Jordan announced that no action was taken during the session. After Mr. Jordan announced the date of the next board meeting as September 15, 2011, the meeting was adjourned.