



**Executive Summary**  
**Board of Directors Annual Meeting**  
Thursday, January 26, 2011  
Gateway Community and Technical College  
Boone Campus  
Florence, Ky.

Board Chair Rick Jordan called the meeting to order and declared a quorum. Minutes from the prior meeting were approved without revisions.

**CHAIRMAN'S REPORT**

- Mr. Jordan reminded board members that meeting materials and the President's Report are available on the college website under the Board of Directors page. He asked members to review the content of the President's Report and bring any questions about the report to the Board meetings for discussion.

**STANDING COMMITTEE REPORTS**

**Bylaws Committee:** Parliamentarian Brent Cooper stated there was no report from this committee.

**Budget Committee:** Budget Committee Chairperson and Board Vice Chair Martha Johnson reported that the Budget Committee met Jan. 13 to review the quarterly budget report. Budget categories now conform to the format used by other KCTCS colleges, and the recategorization of Workforce Solutions into the Public Service budget is reflected in the new report. Gateway has requested comparison data from KCTCS to compare its budget report to other KCTCS institutions. Mr. Mike Baker will take that request to KCTCS. Additional benchmarking with Vision 2015 and Agenda 360 comparison regions is being formulated so Gateway will have a means of comparison for growth.

**Six-Year Capital Budget Revision 2012-16 – Resolution 01-2011**

Ms. Johnson also reported that the Budget Committee reviewed the list of prioritized capital projects that will be submitted to KCTCS for consideration in its overall Six-Year Capital Plan. Ms. Johnson added it is very important to note in the resolution background that the importance of the plan is in the relative priorities and not the details of each project. The project scope and funding needed are educated guesses based on basic cost analysis and these figures will be revised by KCTCS during the process. They are further refined once a project is actually funded. The committee moved the Edgewood Parking Expansion and Technology Upgrade projects higher on the list. She noted that the importance of the Six-Year Capital Plan is contained in the relative priorities as opposed to project details. The committee voted to recommend to the full Board the list of eight projects. A more detailed narrative and budgetary summary of each project is on the website.

In regard to the Urban Campus project, Ms. Johnson explained it is very important for Board members to understand that the Urban Campus is contained in the first two priorities and that the college is requesting funding of \$62.8 million for the campus as a whole (not phases). The total funding request is because the college needs to completely replace Amsterdam Road/Park Hills facilities. The request also considers growth for the next three to five years. The second priority related to the Urban Campus is the renovation of the Two Rivers facility as an agency-funded project (using the college's own funds derived from the sale of property, grants and private gifts).

In response to a question from Board Member Dr. Michelle Deeley Wilhite, Ms. Johnson stated the capital project priority lists was based on the strategic plan and the strategic needs analysis process. On behalf of the committee, Ms. Johnson read the following excerpts of an email by Board member Jeff Groob who was unable to attend: "Based on the material in the advance packet, I don't see enough information to evaluate the dollar amounts we are being asked to

endorse in Resolution 01-2011 Six-Year Capital Plan, such as the line items of \$62,881,129 for the Urban Campus or the \$38,874,000 for the Classroom and Student Center at the Boone Campus. If detailed financial oversight is not in our jurisdiction and is provided by the KCTCS Board, then perhaps our resolution should support the narrative of relative priorities, but omit approval of specific dollar amounts. Otherwise, I would like the Board to have access to our administration's planning basis for these numbers (no matter how rough or preliminary they may be) before we vote to publicly support over \$180 million dollars in capital requests for the next six years.”

Ms. Johnson reiterated that the figures were based on the previous Six-Year Plan. Dr. Hughes informed the Board that the details of the estimates, including gross square footage estimates, were included in the project summaries posted on the website. He indicated that KCTCS wanted Gateway’s cost estimate as part of the plan and that he felt it was prudent and transparent to provide the Board with those cost estimates since Gateway was going to be required to provide them to KCTCS.

Ms. Johnson recommended the approval of Resolution 01-2011 for adoption by the Board as distributed. Mr. Jordan reminded the Board that a committee recommendation did not require a second vote. There being no further discussion, the resolution was approved unanimously by voice vote.

**Performance Evaluation of the President:** Committee Chair Richard Fowler reported that no activity occurred; therefore, there will be no report.

## **UNFINISHED BUSINESS**

### ***Urban Campus Community Forums***

Chairman Jordan asked Dr. Hughes and Dr. Patricia Goodman, vice president of knowledge management and strategic initiatives, to report on the findings of the community forums held in 2010 to solicit feedback on the Urban Campus project.

Dr. Goodman distributed a written report, which has been posted on the website. The report summarizes forum responses and identifies common themes arising from the forums:

- Input on programs/classes offerings
- Desire for Gateway to be a catalyst for urban revitalization
- Input on student services and services to others
- Career development
- Accessibility to the community
- Sustainability
- Campus development in keeping with the character of the Covington community

Chairman Jordan stated that he feels the location, bus service, and library are all major contributors to the success of the Urban Campus. He noted the information received makes sense and he trusts as a Board they are in favor of this location.

### ***SACS Reaffirmation***

Chairman Jordan called upon Dr. Goodman to report on SACS reaffirmation activities. She reviewed the timeline, which culminates with a review by the Commission on Colleges in June 2013. She also reported that the college community had submitted 310 quality enhancement projects, which the reaffirmation team has narrowed into four broad themes: student engagement; support for student success; first year experience/right start; and innovations in teaching and learning. Four proposals have been chosen for further consideration: LinC, Learning in Community Course Model; Read and Write Gold Literacy Software to Improve Student Outcomes; Technology Literacy Initiative; and Writing and Communication Center.

In response to a question, Dr. Hughes said very few institutions are denied reaffirmation. He noted that while many submissions were not selected as a potential QEP topic, the college will benefit from them for future process and planning purposes.

## **NEW BUSINESS**

At the request of Chairman Jordan, Dr. Goodman reviewed Key Performance Indicators for the Pathways portion of the college's strategic plan. She said the KPIs for this category represent specific performance measures that will be tracked through the life of the plan to ensure institutional quality. For Pathways, they include matriculation, enrollment, businesses served, completion, transfer into and out of Gateway, licensure/certification pass rate, and employment success of graduates.

## **PRESIDENT'S LEADERSHIP TEAM REPORT**

Dr. Hughes referenced his distributed report and noted the following:

- Gateway has signed an agreement with Lindsey Wilson College to offer a weekend college program at the baccalaureate and master's level in human services and counseling.
- Gateway and Northern Kentucky University transition program will provide a seamless transition between the two institutions for students who complete appropriate developmental and general education courses with Gateway. The courses will be taught by Gateway faculty on the NKU campus.
- Discussions have begun with the University of Cincinnati's Criminal Justice Program staff to develop an articulation agreement for Gateway Criminal Justice students.
- Shelby Krentz has been named Director of Early College Initiatives.
- The 2011 New Horizon recipients are: Amber Decker – Outstanding Administrator; Linda Brandenburg – Outstanding Support Staff Administrator; and Susan Chaney – Outstanding Faculty.
- Gateway will be nationally recognized on NBC in a special segment reported by Tom Brokaw to be aired in early March. The segment will spotlight the changes from “brawn” to “brain” in the skills required to work in the U.S. manufacturing sector.
- The “Super Sunday” recruiting event aimed at students and families of color will be held at the Urban Center on Feb. 27 beginning at 3 p.m.
  
- Dr. Angie Taylor, Vice President of Workforce Solutions and Innovations, invited Board members to attend the Feb. 4 Center for Innovation event featuring Joseph Guy, who serves as the CEO of Flier Enterprises at the University of Dayton
- The 2<sup>nd</sup> Annual Status Report to the community on the Urban Campus Project will be unveiled at the Urban Center on Feb. 16, 2011, beginning at 10:30 a.m.

Chairman Jordan adjourned the meeting at 7:26 p.m.