

Finance and Facilities Committee Report

September 12, 2017

The Finance and Facilities Committee met on September 11. Present were Daniel Ridley, Ken Paul, Jeff Groob, Jamie Younger, Dr. Figueroa and Joe Creaghead. The purpose of the meeting was to receive an update on our progress against our key budget assumptions and to review a breakdown of headcount by location and area of study. There are two reports attached which provide the detail of these two topics.

In addition, Dr. Figueroa provided an update on the Urban Campus planning. He will address this in more detail in his report.

Highlights of our performance against budget YTD are as follows. Please note this is a snapshot of performance through August 28 which is not a complete quarter. Enrollment for the 8- and 12-week sessions is not yet complete.

- Tuition revenue is running about 5% below target – mainly because of the incomplete enrollment data.
- Manufacturing and Engineering credit hours are running behind plan partially because of less than planned STEM programs in high schools and reduced apprentice programs and FAME participation at key local companies.
- Arts and Sciences is below plan but will increase later in the year when the second cohort of nursing gains with increased demand.
- CDL is slightly behind because of the lag in getting the second truck secured and in place. We are working to increase capacity for the balance of the year to make up this shortfall.
- Workforce Solutions is behind plan due lag in timing of billable projects. We are working to increase participation by local companies through additional marketing efforts.
- Pension costs are in line with plan but remain a concern depending on what Frankfort does.
- The Urban Campus credit hours delivered is below previous years as some Arts and Sciences and Business courses were moved to Boone.
- We are seeking input from the Community on which additional education sectors we should offer to meet the needs of our students, businesses and community.

At this time the Administration believes we can manage costs to stay within budget.

Joe Creaghead, Committee Chair