



**Board of Directors
Minutes
Monday, June 22, 2015
8 a.m.
Center for Technology, Innovation and Enterprise
Covington, KY**

BOARD MEMBERS PRESENT:

Mr. Joseph H. Creaghead	
Mr. Jeffrey Groob	Mr. Kenneth Paul
Dr. Julie Ann Smith-Morrow	Mr. Daniel Ridley
Ms. Iversy Velez	Dr. Michelle Deeley Wilhite
Mr. Paul L. Whalen	

BOARD MEMBERS ABSENT:

Mr. Chad Day	Mr. DaShawntae Durham
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GCTC EXECUTIVE STAFF PRESENT:

Ms. Jane Frantz, Administrative Assistant, President's Office
Dr. Ed Hughes, President/CEO
Ms. Sharon Poore, Executive Assistant & Recording Secretary to the Board of Directors
Ms. Michelle Sjogren, Director of Communications

OTHER INDIVIDUALS PRESENT:

Mr. Greg Paeth, Reporter, Northern Kentucky Tribune

I. CALL TO ORDER/WELCOME/INTRODUCTIONS

Chairman Groob called the meeting to order at 8:06 a.m. Ms. Sharon Poore called roll of Board members. The record will reflect that a quorum was present. Mr. Groob indicated the media was notified of the meeting and stated that this was a special called meeting of the Board of Directors and the meeting would consist only of items that were contained in the agenda that was previously distributed and posted to the Board webpage.

II. Report from the Bylaws Committee – committee chair, Dr. Deeley Wilhite, reported the committee has made their revisions, they have been forwarded to KCTCS legal, and they will be reviewed in the fall. On behalf of the committee, she presented the proposed draft of the Bylaws (and noted Policies and Procedures have been also developed which are referenced in the Bylaws). She requested approval of Resolution 02-2015-16 to move forward the proposed revisions. Mr. Whalen noted the motion for approval for the resolution came from committee, Mr. Whalen seconded the motion. The proposal passed unanimously. Mr. Paul requested that the Board of Directors be notified, in writing, when the proposed Bylaws are approved by KCTCS.

III. President's Evaluation Committee – committee chair, Dr. Smith-Morrow, reported the Board of Directors approved the President's Evaluation process at the May 28, 2015, Board meeting. Dr. Smith-Morrow presented a draft of a letter for approval to accompany Board members' individual evaluations that will be submitted along with the evaluation package. Mr. Paul seconded the letter recommendation since the letter came from committee recommendation. All evaluations were placed in a sealed envelope, along with the approved letter from Dr. Smith-Morrow, and will be overnighted today, June 22, 2015, to Dr. Jay Box, President of KCTCS.

IV. Other Business:

A. Questions were asked by an audience member. Chair Groob suggested that those questions be referred to Dr. Box at KCTCS for further clarification.

B. Dr. Hughes noted that KCTCS is inviting all KCTCS Boards of Directors to Lexington, Kentucky on October 23, 2015 for a day-long seminar. More details will follow.

V. ADJOURNMENT

Upon motion by Mr. Creaghead, and seconded by Dr. Smith-Morrow, the meeting was adjourned by Chair Groob at 8:23 a.m.

Prepared by Sharon Poore, Recording Secretary

Approved:

Dr. Julie Smith-Morrow
Secretary to the Board

Date