

## Gateway Community & Technical College, Park Hills Campus

### The Michael Minger Act Report for 2017 Activity Reported for Calendar Year 2015

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#### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

Campus security authorities at Gateway Community & Technical College include security officers and any official of the institution who has significant responsibility for student and campus activities, including student discipline, student judicial affairs and student life. The president or his designee may identify other officials as it is deemed necessary. If this happens, the college will make sure the information is disseminated to the college community. When professional mental health, pastoral and other licensed counselors are functioning in those capacities, they are not considered to be campus security authorities.

Gateway Community & Technical College Campus Security Authorities are:

- College President
- Provost and Assistant Provost
- Vice Presidents
- Deans and Associate Deans
- Campus Security Officers and employees dedicated to campus safety.
- Associate Dean for Student Development
- Advisors for Student Organizations
- Members of the Judicial Affairs Board

This list of campus security authorities is subject to modification and is not intended to be all inclusive, due to changes in responsibilities within the college.

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

Gateway Security Officers are non-sworn contract security personal that have no powers of arrest. They are tasked with providing a physical presence to deter criminal acts and patrol the campuses. The College has the authority to penalize or impose sanctions on students who violate College regulations as outlined in the Code of Student Conduct. All College personnel are responsible for enforcing College rules and regulations. Since the Campus Security officers do not have arrest powers and will notify local law enforcement when necessary. When a violation of the Student Code of Conduct is observed, it is reported to Associate Dean for Student Development.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

Gateway Community & Technical College has a good working relationship with the Boone County Sheriff's Office, Covington Police Department, Edgewood Police Department, Park Hills Police Department, and Kenton County Sheriff.

The Director of Campus Safety and Security is a sworn member of the Kenton County Sheriff's Office and has direct radio contact with the Edgewood Police Department, the Thomas More College Public Safety and other law enforcement agencies. He is also a 39 year veteran of law enforcement and maintains close contact with all responding jurisdictions. We have a Memorandum of Understanding to have mutual aid communication with the Kentucky State

Police and can utilize one of their frequencies to communicate in the event of a major incident. All area First Responders have been invited to each campus in their jurisdiction to become familiar with the campus layout to expedite a quick response in an emergency.

## Section 2: Description of Information Programs

*Describe programs that inform students and employees about:*

### *(a) Campus safety and security*

Campus security authorities at Gateway Community & Technical College include security officers and any official of the institution who has significant responsibility for student and campus activities, including student discipline, student judicial affairs and student life. The president or his designee may identify other officials as it is deemed necessary. If this happens, the college will make sure the information is disseminated to the college community. When professional mental health, pastoral and other licensed counselors are functioning in those capacities, they are not considered to be campus security authorities.

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### *(b) How to report a crime:*

Gateway Security Officers are non-sworn contract security personal that have no powers of arrest. They are tasked with providing a physical presence to deter criminal acts and patrol the campuses. The College has the authority to penalize or impose sanctions on students who violate College regulations as outlined in the Code of Student Conduct. All College personnel are responsible for enforcing College rules and regulations. Since the Campus Security officers do not have arrest powers and will notify local law enforcement when necessary. When a violation of the Student Code of Conduct is observed, it is reported to Associate Dean for Student Development.

### *(c) How to prevent crimes:*

Gateway Community & Technical College has a good working relationship with the Boone County Sheriff's Office, Covington Police Department, Edgewood Police Department, Park Hills Police Department, and Kenton County Sheriff.

The Director of Campus Safety and Security is a sworn member of the Grant County Sheriff's Office and has direct radio contact with the Edgewood Police Department, the Thomas More College Public Safety and other law enforcement agencies. He is also a 37 year veteran of law enforcement and maintains close contact with all responding jurisdictions. We have a Memorandum of Understanding to have mutual aid communication with the Kentucky State Police and can utilize one of their frequencies to communicate in the event of a major incident. All area First Responders have been invited to each campus in their jurisdiction to become familiar with the campus layout to expedite a quick response in an emergency.

### Section 3: Statements of Policies and Procedures

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

In case of an incident that poses a serious threat to the safety of our campus community, they will be notified by the Safety Alert Notification System (SNAP) which will send a text message, voice message, and an email. In addition, messages are sent to desk phones and classroom computers on the campuses. Speakers are placed in hallways and other areas, such as labs, that may not use computers or desk phones. In other instances where there is a possibility of a criminal act occurring that might affect our campus community, but is not an emergency, information will be sent by email or by posting flyers or other media. Additional information will be posted to the website and also emails.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

Gateway Community and Technical College does not have any on-campus housing facilities.

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

Gateway Community and Technical College does not have any on-campus housing facilities.

*(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)*

Gateway Community and Technical College does not have any on-campus housing facilities.

**Section 4: Crime Table**

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	2	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
	0	0	0	0

Arrest Only: Other Alcohol Violations				
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**Section 5: Criminal Attempts Table**

<b>Crime Category</b>	<b>Total Campus Property Crimes</b>	<b>Residential Facility Crimes</b>	<b>Recognized, Leased, Owned, Controlled Property Crimes</b>	<b>Public Property Crimes</b>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

**Section 6: Incidents Table**

<b>Crime Category</b>	<b>Total Campus Property Crimes</b>	<b>Residential Facility Crimes</b>	<b>Recognized, Leased, Owned, Controlled Property Crimes</b>	<b>Public Property Crimes</b>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
	0	0	0	0

Other Alcohol  
Violations  
Report run 9/26/2017

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