



**Executive Summary
Special Called Meeting
Board of Directors
For the Purpose of hearing standing committee reports,
establishing new standing committees
and conducting an executive session pursuant to KRS 61.180 (1) (f)
Monday, October 6, 2014**

I. Call to order

Chair Jeff Groob called the meeting to order at 4:30 p.m. He welcomed attendees and announced that this was a special meeting at which only items listed on the agenda can be discussed. He asked for roll call, which established a quorum was present.

II. Standing Committee Reports

Finance Committee: Committee Chair Ken Paul reported that the Finance Committee had not met. He noted the meeting scheduled for November 6. As part of his report, he recommended the establishment of a free introductory course, Gateway 101, which would be used to recruit students and explain all the different opportunities for students at Gateway. He further recommended that course participants who then enroll at Gateway would be able to take their first credit course at no cost. He requested that the college review the suggestion for possible implementation with the Spring 2015 semester. College President Ed Hughes said the college would review the suggestion, gather information on what the college already does and report back to the board.

Bylaws Committee: Committee Chair Dr. Michelle Deeley Wilhite reported the Bylaws Committee had met and determined it wanted to make major changes to the Bylaws. She said the goal is to have all edits ready to present at the November meeting. Some discussion ensued in regard to proposed changes, but no action was taken. The revised Bylaws will be presented for consideration in November.

Nominating Committee: Committee Chair Chad Day reported the committee had met and had nominated the following slate of officers: Chair, Jeff Groob; Vice Chair, Ken Paul; Secretary, Julie Ann Smith-Morrow. He said nominations from the floor would be accepted at the time of election at the November annual meeting.

Mr. Paul made a motion to accept the Standing Committee reports. The motion was seconded by Dr. Wilhite and was passed.

III. New Business

Establish new Standing Committees: Chair Jeff Groob proposed three new standing committees tentatively titled *Needs, Programs and Outcomes*; *Finance and Facilities*; and *Governance*, which he described as a "super-committee" that would combine the existing standing committees of Finance, Bylaws and Evaluation of the President. Board Member Chad Day recommended postponing changing the committee structure for further consideration involving discussion by the entire board and enlisting a third party who could assist the board in organizing its thoughts in regard to a committee structure. Dr. Hughes noted on Sept. 17 he had proposed a board retreat in a memo to the board members. Following discussion, Mr. Craighead made a motion to appoint a temporary (ad hoc) committee to address needs, programs and outcomes and to hold a Board retreat. The motion was approved. Chair Groob appointed the following individuals to the ad hoc programs, needs and outcomes committee: Joe Creaghead, Ivy Velez, Julie Ann Smith-Morrow and Dr. Wilhite. Mr. Creaghead agreed to convene the group.

IV. Executive Session

Chair Groob announced that the board would go into Executive Session in accordance with KRS 61.180 (1) (f) "Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee, member's, or student's right to a public hearing if requested."

Board Member Day said he was unsure it was appropriate for the board to go into executive session under this statute since the board has no employees. KCTCS Counsel Duncan advised the board that the statute does not apply to this instance because the board has no employees and cited recent Attorney General opinions and recent court rulings. After discussion, Chair Groob stated the discussion had been instructive and that the board would not conduct an Executive Session.

Board Member Creaghead noted that his motion in regard to the ad hoc needs, programs and outcomes committee had two parts with the second part being the scheduling of a board retreat with the assistance of a third-party facilitator. Mr. Creaghead restated the second part of his original motion for clarification and moved that Dr. Hughes work with the potential facilitators to establish and propose a date for a board retreat and accept input from the board on who the facilitator may be and what issues will be discussed. KCTCS, the Kentucky Council on Postsecondary Education, and the Association of Community College Trustees were mentioned as possible facilitators. KCTCS Counsel Duncan said it would be best for the board to specify in writing what is needed for the board and the college to come together, noting that ex parte communications are not helpful. The motion was passed.

V. Adjournment

Mr. Groob asked for a motion to adjourn. Ken Paul so moved; Dr. Wilhite seconded the motion, which passed. The meeting adjourned at 5:36 p.m.

Upcoming Meeting Dates

Board Budget Committee Meeting Thursday, November 6, 2014

Board of Director's Annual Meeting Thursday, November 20, 2014