



**Bylaws Committee Report
November 20, 2014**

The Bylaws Committee composed of Ivy Velez, Amber Decker, Michelle Deeley Wilhite, and staff liaison Sister Margaret Stallmeyer worked electronically to edit the bylaws. The following is a summary of the edits since the Bylaws Committee Report submitted on September 15, 2014.

Article II

Section Two – Item Twelve: Addition - “The Chair of the Board of Directors will notify the Board of contract extensions or terminations along with any vital information shared by the President of the Kentucky Community and Technical College System.” Recently, there was some confusion concerning who is responsible to notify the Board concerning the President’s contract. This wording would eliminate any future confusion.

Article III

Section Four – Item One: Addition - The term of office for the student representative shall be June 1 to May 31 instead of the September 1 to August 31 as is the case with the faculty and staff representative. Statue states that a student may no longer serve as the student representative if he or she fails to remain a student. A student who graduates in May is then no longer a student and should no longer be a member of the Board. This is a common situation. By changing the start and end date for the student representative to fit with the graduation month, the Board ensure that a student representative will be in place during the summer months.

Article IV

Section Five – Two C: Addition –“A Gateway Community and Technical College employee will be assigned to work with and provide clerical support for the Secretary.” This wording after the Assistant Secretary position was removed as the Assistant Secretary is not a member of the Board and should thus not be an officer. However, this still shows that the College will provide clerical support.

Section Five: Deletion: “A member of the Executive Committee will serve as a member of the Gateway Foundation Board.” This item was deleted as some maintained that it was not possible to enforce as it involves another organization.

Article V

Section One: Future Addition – The results of the Regular Meeting Protocols Special Committee will be added here.

Section Two: Addition – The Annual Meeting is held in November. This was added as there was some confusion among Board members if the “Annual Meeting” or the “Fall Meeting” was the September or November meeting. This would clarify the confusion.

Section Seven: Executive Sessions. Legal Council Opinion Sought - The current bylaws state that “a meeting is closed to the public by a majority vote of a quorum of the Board in open public session.” Based on comments from the KCTCS legal council at the September Board meeting, a Board going into executive session can be viewed as not in accordance with the Open Records Act.

ARTICLE VII

Sections One – Three: Removal of the prior committees (Performance Evaluation of the President, Bylaws and Rules Committee, and Budget Summary Review Committee) have been changed to Community Needs Committee, Finance and Facilities Committee and Governance Committee.

ARTICLE X

Replacement: The word “director” was replaced to “board member” as the words “board member” is used throughout the document. Using board member here is more consistent.

Respectfully Submitted,

H. Michelle Deeley Wilhite, Ph.D.

Chair, Gateway Board of Directors Bylaws Committee