



**Executive Summary**  
**Board of Directors Annual Meeting**  
Thursday, November 17, 2011  
Urban Center  
Covington, Kentucky

Board Chair Rick Jordan convened the meeting at 5:30 p.m. The following officers were duly elected to serve for the coming year: Martha Johnson, chair; Richard Fowler, vice chair; and Brent Cooper, secretary. Katheryn Cook was appointed parliamentarian. Mr. Jordan asked committee members to remain in current assignments until the new chair could make new assignments.

**STANDING COMMITTEE REPORTS**

Since the Bylaws Committee had not met, there was no report from that committee. Martha Johnson reported that the Budget Review Committee met five times in 2011. Fall 2011 tuition will fall short of the budget by \$200,000 due in part to the tuition cap for returning students. Richard Fowler reported for the Performance Evaluation of the President that all deadlines were met in 2011.

**UNFINISHED BUSINESS**

Richard Polk with EOP Architects and Stan Harvey with Urban Collage provided an update on the Urban Campus Master Planning process. These consultants used 14 common criteria to evaluate five potential sites and each site was ranked according to suitability. Based on this analysis, the consultants said the most suitable site was the Scott Boulevard site. They also reviewed the next steps in Urban Campus planning.

**NEW BUSINESS**

No new business was brought before the meeting. Jeff Groob distributed a copy of the book, *“Leaving Children Behind – Black Education in Covington, Kentucky”*, to each Board member.

**PRESIDENT’S LEADERSHIP TEAM REPORT**

Dr. Hughes mentioned the following highlights from his report posted on the website:

Dr. Ross Santell, associate provost, recently joined Gateway. Two Gateway faculty members were recognized at the Kentucky Adult Education Conference in Maysville: Charles Warburton was selected as the KCCS Outstanding Developmental Education Educator of the Year, and Dr. Kerri McKenna’s research paper was selected as the KCTCS Innovative Project of the Year.

The Council on Postsecondary Education has prepared the higher education budget request being submitted to the General Assembly and Governor Beshear. Gateway received a \$4.9 million, four-year Department of Labor grant to develop an IT innovation and instruction design center at the Urban Center. The college has received a \$300,000 grant from the Department of Justice to create and deliver training, services, and awareness around domestic violence against women on campus.

Dr. Hughes presented Rick Jordan and Ken Paul with gifts of appreciation for their service as Founding Chairman and Founding Secretary of the Board during the past 10 years. Mr. Jordan expressed his gratitude to Dr. Hughes for the work he has done in supporting the Board of Directors. Mr. Jordan also thanked Board members for their work and support.

Chairman Jordan handed over the gavel to newly elected Board Chair, Martha Johnson, at which time the meeting was adjourned at 7:07 p.m.