



**Board of Directors
Budget Committee Meeting**

**Thursday, May 10, 2012
5:00 p.m.**

Edgewood Campus Conference Room

COMMITTEE MEMBERS PRESENT:

Brent Cooper
Rick Jordan, Committee Chair

Jeff Groob
Ken Paul

OTHERS PRESENT:

Mike Baker, Vice President, Administration & Business Affairs
Dr. G. Edward Hughes, President/CEO
Jamie Younger, Budget Director

The meeting was called to order by Chairman Jordan at 5:00 p.m. in the conference room of the Edgewood Campus. Mr. Jordan welcomed everyone and noted Mr. Younger's first official meeting as the college's new budget director.

Mr. Baker reviewed the quarterly budget report (attached to the permanent minutes) and noted that tuition revenue did not meet spring projections as had been previously reported, but that due to careful expenditure controls and the use of budget reserves, the year-end budget is expected to be balanced. Summer enrollment for the first term is expected to exceed projections which will reduce the amount used from reserves. No action was taken on the report.

Dr. Hughes and Mr. Baker reviewed the proposed 2012-13 revenue and expenditure plan. Mr. Baker noted that KCTCS had provided updated data regarding recharges and revenue projections earlier in the day that were included in the revised budget proposal. Mr. Baker also distributed the revised draft resolution and budget information (copy is attached to the permanent minutes) for discussion. Committee discussion focused on the projected 6% FTE increase noted in the budget assumptions. Dr. Hughes noted that several management actions to withhold operational funds until fall and spring enrollments exceeded FTE projections and would provide safeguards. He noted that the projections were based on a significant increase in distance learning courses, the Gateway Regional Academy (GRA), and increases in transfer-oriented students.

Members expressed concern about whether these "new product lines" would meet projections and asked that monthly reports regarding online, dual credit, and overall FTE enrollments be maintained and shared. Dr. Hughes indicated the reports were part of the plan.

Mr. Cooper moved and Mr. Paul seconded a motion to approve and recommend to the full Board the revised revenue and expenditure plan for 2012-13. The motion was approved unanimously and will be reported to the Board on May 24, 2012.

The attached Security Report was reviewed. Mr. Baker noted that the security charge revenue was used only for planned security/safety purposes and was not subject to any budget cuts as were other parts of the budget. The report will be included in the Board meeting materials.

There being no further items, Committee Chairman Jordan adjourned the meeting at 6:10 p.m.

Respectfully submitted,

G. Edward Hughes
Recording Secretary

Date

Rick Jordan, Chairman

Date