

**President's Report
March 20, 2008**

Special Activities-SACS

Compliance teams composed of 63 employees continue to work through an extensive self-study and a compliance audit that will be completed by the end of May 2008 for the Commission on Colleges of the Southern Association of Colleges and Schools (SACS). Our status on completion of these 72 narratives, as of March 10, is as follows:

- 71% of narratives have gone through the 1st draft with the GCTC SACS Compliance Team
- 49% of narratives have gone through the 2nd draft with the GCTC SACS Compliance Team
- 33% of narratives have gone through the KCTCS review

These numbers will rise more quickly from now until May 30. The next SACS Compliance Team meeting will be held on Friday, March 21 at which time an additional 14 drafts will be reviewed. The compliance audit will be reviewed and will be followed by an accreditation visiting committee scheduled for September 23 – 26, 2008. Their report will be forwarded to the full Commission for final approval to be accredited by the Commission in December 2008 or June 2009. The Commission can render one of three decisions: 1) approval; 2) denial; or 3) continued candidacy status.

Increasing Access

- The preliminary spring credit headcount of 2,829 is slightly above the 2,713 for the spring of 2007. Discussions have continued with local legislators and Governor Beshear to ensure funding of a new Urban Campus that will eventually replace the Amsterdam Road and Park Hills Campuses. The House passed the budget bill with the land transfer required to begin the Urban Campus relocation.
- The future of the Urban Learning Center is a topic of concern for the ULC Partner Board. The Partner Board has determined that it would be best to merge the ULC into the Urban Campus of GCTC in the future instead of it being a stand-alone operation.
- The Division of Business and Industry Services is offering a new Department of Insurance preparation class to help prepare students to successfully complete the licensure exam. This will assist the college in recruiting individuals interested in business and real estate.
- Business and Industry Services is in the midst of a 54-hour course entitled Certified Professional Secretary (CPS). This course prepares administrative assistants to take the IAAP exam. Upon successful completion of the exam, the individuals are issued the IAAP credential that is valuable when seeking

employment or to negotiate a salary increase at their current job. The CPS class is taught by Melinda Chappell and is meeting at Children's Hospital. Melinda is a highly respected senior administrative assistant at Children's and is currently serving on the advisory board of Gateway's Business Technology program.

Strengthening Regional Economic Development

- Gateway Community and Technical College's capital project for the \$28.6 million Center for Advanced Manufacturing Competitiveness (Phase II) Boone Campus began the construction phase in February 2008. Initial plans call for the completion of the 104,000 square-foot facility by late fall 2009, with occupancy in January 2010.
- The college is one of four KCTCS institutions that is involved with a Workforce Competitiveness Initiative (WCI), as a follow-up to the CEO Dialogs conducted last year by KCTCS President McCall. The WCI will refocus the operations of the Business and Industry Services Division of GCTC into a more systematic and strategic approach to training and workforce improvement. Initial industry clusters or consortiums in advanced manufacturing, energy, and healthcare will be created as part of GCTC's efforts.
- The college's Business and Industry Services Division will be offering the Kentucky Manufacturing Skills Standard (KMSS) Level I and II prep courses, as well as the testing for the KMSS certificates free of charge in April and May. The prep courses and testing will be supported by Bluegrass State Skills Corporation and KY WINS. This is a one-time free offering.
- To date, the college's Business and Industry Services Division has been successful in securing \$883,411 in KY WINS funding in this fiscal year to assist companies with employee training. Currently, the college is working on 20 open projects in the region's businesses.

Developing Partnerships

- The college is offering customer service training to over 200 employees of St. Elizabeth Medical Center at their facility.
- The Recover Kentucky Women's Center that will be operated by Brighton Center for the Commonwealth has completed 98% of construction, with an anticipated opening for early April 2008. The property is just north of the Boone Campus off Weaver Road. The Center is currently advertising for staff.
- The college hosted four visitors from a community college in Denmark, EUC-Syd. The college is located in southern Denmark and is a European member of the Trans-Atlantic Training and Technology Alliance (TA3) of which Gateway is a member. The President, Vice President, Chairman of the Board, and Vice Chair visited York Technical College in South Carolina before visiting Gateway. While here, they met with faculty, staff, and members of the Board of Directors. They also toured the campuses, the northern Kentucky area, and discussed ways to

collaborate between the two colleges. Follow-up discussion will be focused on faculty, staff, and student exchanges, team teaching classes on line, establishment of an online student community center, and a summer “camp” experience for students. A formal “sister” college agreement will be signed in the future.

- Gateway continues its B.E.S.T. partnership with Sixth District Elementary, with approximately 35 individuals providing special activities for the students and staff at the school. The college partnership is in its fourth year.

Capacity Building

- Hemmer Industries, the contractor for the Allied Health Sciences Center at the Edgewood Campus, has completed approximately 50% of the renovation work in the existing facility. The new areas are taking shape, and the project will be completed on time to allow the college’s programs to relocate into the facility in June and July (depending on funding for the building from the General Assembly).
- Meetings with Cincinnati State Technical and Community College have begun in an effort to forge a closer working relationship between the two institutions. An initial meeting between the two presidents will be followed by meetings with senior academic, workforce, and student affairs personnel.

Securing Financial Resources

- The Major Gifts Campaign continues in leadership giving. Lee Flischel, Bob Zapp, and Joe Gross have agreed to co-chair the campaign, with a fourth person to be announced soon. Executive Awareness Sessions between the college president and key leaders and potential contributors are being completed. Several major commitments are anticipated in the coming months. As of last week, we have 602 gifts totaling \$4,711,872 as we begin this campaign.
- Kristin Mason, a student in the college’s Visual Communications Department, provided the winning design for the 2008 commemorative Lane’s End poster. The winning poster was officially unveiled during the Call to the Post luncheon on March 19. The funds raised will be applied to scholarships for Visual Communications students at Gateway. Last year, Turfway Park presented Gateway with a check for \$2,000 from the sale of the posters.
- The college’s Foundation will be the benefactor of the proceeds of the Lane’s End Call to the Post Luncheon. The luncheon is held on the Wednesday prior to the Lane’s End Race and is when the owner’s select the starting gate for their respective horses.
- The third annual Scott Weingartner Nursing Scholarship Benefit will be held on Sunday, April 27, from 2-6 p.m. at Dickmann's Sports Café.
- A \$2,000 scholarship is being given to a female Gateway student as part of the Outstanding Women of Northern Kentucky Luncheon. Toyota has taken over the luncheon from the Kentucky Post.

- The college secured a \$866,000 competitive grant from the Department of Labor to be used to expand the nursing program.
- The Yearlings established a \$2,500 annual scholarship for Gateway students.

Student Success

- The National Technical Education Honor Society will induct its next class of honor students on April 24 at 4 p.m. at the Boone Campus. Over 30 students will be inducted.
- The chartering and induction of founding members of the college's new Phi Theta Kappa chapter will be held on April 11 at 4 p.m. Over 200 students have been invited to participate and become charter members.

Celebrating Excellence

- Laura Cook, Vice President for Resource Development and External Affairs, will be honored on April 7 as one of the Outstanding Women in Northern Kentucky for 2008. A luncheon is planned at the METS Center.
- The college's Speech Team won second place in the Kentucky Forensic Association State Tournament held at Transylvania University. The team is coached by Dr. Michelle Deeley-Wilhite and Melissa Fry.

Investing in Employees

- Ten employees have been progressing through the second class of the LEAD (Leadership, Enrichment, and Development) Program that began last year. The program is an outgrowth of the S.O.A.R. process that requested a formal program be implemented to provide training in leadership. This year's class and some members of the 2007 class participated in the Chamber of Commerce's Day in Frankfort where they met with legislators and First Lady Jane Beshear. They also attended the Night in Frankfort event.
- The college hosted its second Learning Symposium for GCTC employees on February 6 with a theme of "Safety and Security". Bob Hammonds, KCTCS Director of Emergency Management, addressed the college and discussed a new alert system that will be implemented over the summer at all KCTCS colleges. In addition, Debbie and Mike Gardner presented an excellent workshop on personal safety. A third and final Learning Symposium for the 2007-08 year will be held on April 16, with a theme of "Student Engagement". Gateway's President's Leadership Team (PLT) will be the primary team responsible for developing the symposia. These symposia will be similar to mini-conferences.

Priorities for President – Past Quarter

Activities were focused on the following:

- Monitored the construction process for the Allied Health Sciences Center and initiated the equipment listing as part of the major gifts campaign.
- Monitored the beginning construction for the Center for Advanced Manufacturing Competitiveness.
- Continued to meet with prospective donors to provide needed equipment as part of the major gifts campaign. Secured three of four co-chairs for the campaign.
- Increased time devoted to the major gifts campaign, focusing on the CEO responsibilities and activities and conducted 15 executive awareness sessions with key leaders and potential contributors.
- Continued the re-visioning process with the final development of the MV₂ process to replace the S.O.A.R. process.
- Monitored and participated in the legislative process for GCTC priorities for the 2008 legislative session by meeting with the gubernatorial candidates (prior to the election) regarding the Urban Campus project as a high priority of the Northern Kentucky Consensus process.
- Continued in the role of Chairman of the Board of the Metropolitan Club's Board of Governors for 2008.
- Addressed immediate budget reduction issues and planned future reductions based on the Governor's budget proposals.

Priorities of President – Next Quarter

Activities will be focused on the following:

- Monitor and revise, as needed, the construction of the Center for Advanced Manufacturing Competitiveness (Phase II Boone Campus).
- Continue the learning symposia in conjunction with the PLT.
- Implement part of the reorganization of Academic and Student Affairs, as proposed by the Student Affairs staff and provost.
- Complete the year-end personnel evaluations of employees.
- Secure state legislation needed for the Urban Campus site.
- Finalize the implementation of a "sister" college relationship with EUC SYD, a community college located in the south of Denmark.
- Develop the 2008-09 budget for the college and present it to the Board of Directors in May.
- Complete the necessary processes needed to secure a location for the Urban Campus.
- Secure initial lead gifts for the major gifts campaign.
- Implement a revised Emergency Management Plan, with the implementation of the Emergency Notification System.
- Finalize the replacement of the provost position.
- Work with the Urban Learning Center Partner Board to implement its strategic plan.