



Executive Summary
Board of Directors Meeting
September 18, 2008

Chairman's Report

Chairman Rick Jordan convened the meeting and called upon Ken Paul, board secretary and former judge-executive of Campbell County, to swear in Theresa Wiehoff, student representative to the board.

Brent Cooper reported for the Nominating Committee, and the following directors were elected to the committee: Ken Paul, Cindy Sproehnle and Katheryn Cook.

Ken Paul reported for the Finance Committee. He noted the college finished the 2007-08 fiscal year with a surplus as required and reviewed the current year budget. He lauded the staff for responding to the state-ordered budget cuts. Vice President of Business and Administrative Affairs Mike Baker reported that through the first two months of the current fiscal year, the college has:

- exceeded the tuition estimate for fall enrollment and
- operated within the expenditure estimate.

Mr. Baker reported the college has received an unqualified annual audit report with no management comments.

The Rev. Richard Fowler reported that the Committee to Evaluate the President had completed its work in May. President and CEO Ed Hughes reported that the review was completed at the System level in August. He set stretch goals for 2008-09 during the process and signed a contract extension through June 30, 2012.

President's Report

Dr. Hughes noted the following:

- Andre Washington was hired as the college's first Admissions Director. Additional professional and support staff have been reassigned to support the new Office of Admissions.
- Fall enrollment has increased about 6% date to date. Enrollment continues for the eight-week session beginning Oct. 14. He explained the rolling admission schedule and its purpose.

Associate Provost and Dean of Academic Affairs Doty Latuszek reported on the following items:

- The consolidation of instruction, faculty and staff from the Highland Heights Campus to the Boone and Covington campuses is complete.
- Fourteen courses have been added to the Oct. 14 eight-week session to accommodate growing enrollment. Students can register the first week of October.
- Academic Affairs has completed its preparation for the accreditation visit by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).
- The college has completed learning outcomes, creating a systematized, well-document process.

Dean of Students Ingrid Washington reported on the following items:

- The move into the new Student Services Center is complete, and the feedback from students has been very positive.
- Student Affairs is continuing its steps to emphasize student retention and has appointed two new coordinators of student success. Leonard Thompson was hired as the Director of the Student Support Services grant program.
- Student Affairs has completed its preparations for the SACS visit.

Dr. Angie Taylor, vice president of Business and Industry Services, reported on the following items:

- GCTC is one of five or six KCTCS schools to participate in a pilot Workforce Competitiveness Initiative, which will assist BIS in targeting industry clusters and maximizing the effectiveness of its service offerings.
- BIS (which is undergoing a rebranding to become Workforce Solutions; personnel organization charts for Phase I and II are attached to the permanent minutes) has introduced several new programs, including LEAN for Hospitals and Total Productive Management.
- Gateway was awarded \$394,000 from the Department of Labor for Energy Studies to help fund an energy consortium initiative to train lineman and other career positions with the region's energy companies. The companies have pledged more than \$605,000 in cash and in-kind contributions to the project. This award was one of only ten in the country out of approximately 175 proposals that were submitted. Amber Decker and Dr. Tony Clarke were instrumental in writing and receiving the grant.
- The Northern Kentucky Workforce Investment Board (WIB) awarded \$120,000 to fund a Regional Workforce Development Consultant to create a regional workforce development strategic plan. Gary Mertz has been hired as the consultant for the project. This is the first time a project from Gateway will include the state of Indiana and Ohio.
- Cindy Sproehnle was named as the Kentucky representative to the National Association of Community College Assessment.

- New certificates have been approved and will be implemented this fall in Entrepreneurship, Human Resource Administration, Financial Perspectives, and Operations Management. An International Studies Certificate is pending approval. All of these certificates support the Business Career Pathways Initiative and grant program.
- A new \$100,000 grant has been received to create an Allied Health Career Pathway.
- BIS has received \$600,000 in grants in the first quarter.

Reporting for the GCTC Foundation in Laura Cook Kroeger's absence, Dr. Hughes noted leadership in the Gateway Campaign now includes the following five co-chairs: Joe Gross – Health Care; Bob Zapp – Finance; Brian Papke – Manufacturing; Tom Banta – Development and Construction; and Lee Flischel, who serves as the Campaign COO. The campaign total now exceeds \$5.3 million. The most recent lead gifts are Belcan (\$250,000), the Foundation Scholarship in memory of RC Durr (\$100,000), and the Urban Scholarship Fund (\$100,000).

The board viewed the capital campaign video.

New Business

Dr. Hughes provided an update on the college's readiness for the SACS visit, the board's participation in the visit and the likely questions.

Mr. Jordan noted that the board has received a letter of resignation from Scott Draud. He will remain a member until replaced by the Governor through the normal board appointment process. In this process, the Governor first names a committee to accept nominations. Three names are then forwarded to the Governor for consideration. Completing the process could take several months.