

Board of Directors Meeting
Thursday, March 20, 2008
Executive Summary

Chairman's Report

Chairman Rick Jordan discussed introduced Stacy Wiehoff, the incoming student representative to the board who will take office in August.

President's Report

Dr. Ed Hughes invited several members of the college administration to update the board on a variety of topics:

- Dr. Doty Latuszek, associate provost and dean of academic affairs, reported:
 - With faculty collaboration, a new process has been put in place to develop learning outcomes in connection with the SACS compliance audit.
 - She and other members of faculty and staff are working on a process to complete the closure of the Highland Heights Campus and relocate programs, services and employees to other campuses. The relocation involves 45 people and four or five programs. Most will relocate to Covington; some will go to Boone.
- In the absence of Dr. Angie Taylor, vice president of Business & Industry Services, Dr. Hughes noted:
 - BIS has secured \$996,048 in grant funds through Kentucky WINS for local companies desiring training. Two projects are pending that will push the awards to more than \$1 million by June 30. This is one-sixth of the entire WINS funding available to KCTCS.
 - BIS completed customer service training for 192 patient account clerks at St. Elizabeth Medical Center.
- Ingrid Washington, dean of students, reported:
 - Retention initiatives designed to retain students until they have completed a credential include:
 - Title III grant has a large retention component
 - Student referral forms are distributed to all faculty, who can use them to refer students to an intervention specialist
 - The Academic Advising Center, new-student orientation process, welcome committees, mandatory introduction to college classes, tutoring and supplemental instruction opportunities, Student Support Services and Ready to Work programs, student engagement clubs, and the retention advisory committee are initiatives Gateway has developed to encourage retention.
- Dr. Hughes distributed a copy of the program from the April collegewide learning symposium on student engagement.
- Laura Cook, vice president of external affairs and resource development and executive director of the Gateway Foundation, reported on development activities:
 - The Foundation sponsored the Night of Excellence, the graduation dinner for the LEAD class, the Learning Symposium picnic, the Visual Communication student

portfolio exhibit at Leapin' Lizard Gallery, and the inauguration ceremony for Phi Theta Kappa.

- Now that enabling legislation has been passed and signed, the process of disposing of the land where the Covington Campus now sits can begin.
 - Brian Papke has agreed to chair the manufacturing division of the Fulfilling the Promise capital campaign.
 - Gateway succeeded in securing two \$50,000 scholarships eligible for a dollar-for-dollar match from the Council on Postsecondary Education, bringing in a total of \$200,000 for scholarships.
 - The paperwork is nearly complete to establish another \$250,000 scholarship fund that will provide full-ride scholarships over a 10-year period.
 - Still another \$4,500 scholarship has been established.
 - Toyota provided a computer and projector for Foundation meetings.
 - Four Easton Road Ranger auto shift transmission with a value of \$13,000 have been donated to the Diesel Technology program.
 - Gateway won an \$866,000 Department of Labor grant for the nursing program.
 - First Lady Jane Beshear will speak at a Partners in Prevention event Tuesday, May 27, co-sponsored by Gateway.
- Dr. Hughes provided a legislative update:
- Language enabling the sale of the Covington Campus was enacted.
 - State appropriations for higher education were reduced 6 percent.
 - The budget includes \$21.3 million in capital funding for the Urban Campus if the state realized excess revenue in the second year of the biennium.
 - The budget includes two-thirds of the funding necessary for KCTCS to open and operate 15 new buildings, including the Nursing/Allied Health Sciences Center and the Center for Advanced Manufacturing Competitiveness at Boone.
 - Tuition will increase from \$115 to \$121 an hour.
- Trish Goodman, dean of institutional research, planning and effectiveness, reported on the status of SACS compliance. A majority of areas have completed the audit review process.

Standing Committee Reports

- Ken Paul presented the report of the Budget Committee, including year-to-date budget performance and the proposed budget for 2008-09. The board accepted the report and will forward next year's budget to the KCTCS Board of Regents for final approval.

New Business

- Chairman Jordan complimented faculty and staff on an excellent commencement.
- Trish Goodman reviewed the 2008 employee and student customer service surveys. Results are online at <http://gctc.info> on the Research, Planning and Effectiveness page.

The board went into executive session to discuss the performance evaluation of the President.