

President's Report November 14, 2005

- Pre-registration of students using online, web-based registration processes for the first time opened on November 7. The registrar's office staff led by Loretta Hopper has provided strong leadership with faculty and staff that provided information about the live process. Employees have been working with students to prepare them to use the system. The end of the third day registrations totaled 610 as compared to 366 the year before when the online process was not available.

- The Student Support Services federal grant was initiated in October with the hiring of Candace Aulick as the program director. (Candace was the intervention specialist in the Title III program previously). Sherry Parsons has been hired to a full-time position as the program counselor. An additional position will be hired this month. The grant program is designed to provide specific support to students with economic and/or educational challenges which, if not dealt with, would pose significant barriers to the successful completion of their educational goals. The funding for the grant is \$1,650,000 for a four-year period and supports the college's priority of maximizing student success.

- Research has demonstrated that when students are engaged in various non-classroom activities at their college, they have greater completion rates, higher grade and course achievements, and have greater success in employment and/or transfer. The Student Government Association will be re-established this fall. Allison Godel, counselor and instructor, has provided leadership to help re-establish SGA. In addition, the college's AD club has adopted its counterpart at Mississippi Gulf Coast Community College and has raised funds to support students there. They have been in regular contact via e-mail and phone conference calls. Program faculty members in the Visual Arts Communication program have provided materials for their counterparts at MGCCC too. These are the kinds of activities that will give students new opportunities for involvement at GCTC.

Increasing Access

- Fall headcount enrollment as of November 1, 2005 was 2,946. This compares to a headcount of 2,624 in 2004, or 12.27% increase. Of great importance are the enrollments in the freshman and sophomore classes; traditionally those who provide the bulk of the tuition revenue. The 2005 enrollment of these students is 1,856 compared to 1,444 last year (28.5% increase).

- Enrollment in the college's "bi-term" which began in October and offers new opportunities for students to begin college or add a class at mid-term was approximately 696 (of this total 238 were new to the college).
- More students enrolled in college courses via the Urban Learning Center (ULC) this fall. The ULC is a collaborative of Gateway Community and Technical College, Northern Kentucky University, and Thomas More College where the colleges offer services and classes to urban residents. Other partners include Forward Quest, Great Neighborhoods of Covington, Covington, Newport, and Dayton Independent Schools. Headcount enrollment increased from 152 in 2004 to 170 in 2005 (12%).
- The new Integrated Manufacturing Program received approval from the KCTCS Faculty Senate in October and is scheduled for Board of Regents approval in December. Tony Clarke has been employed full time as Assistant Professor and coordinator of the program. Classes will begin in January.
- A new class of nursing students at the RN level will be admitted to the January term. The next L.P.N. class will be admitted in the Fall, 2006.
- A new 2 + 2 program agreement in business with Thomas More College was signed last month and will begin in January.
- A Memorandum of Agreement will be signed with Midway College for a new 2 + 2 program leading to a bachelor's degree in education at Gateway Community and Technical College. The program will be offered using an accelerated, weekend format for around 20 students in a cohort.

Strengthening Regional Economic Development

- The college received a \$50,000 grant from TRI-Ed to purchase 3-D imaging equipment and software for the Boone Campus. The system will enable faculty to use existing software to test instruction methods using 3-D imagery. Also, the visualization lab will be used for faculty to create teaching content for software companies using the system as a Beta test site for products in education and marketing.
- The college has secured a KCTCS grant of \$278,000 to initiate a pilot program in a Construction Trades Apprenticeship Program. The goal of this program is to build a program for plumbers and carpenters based on the German apprenticeship model. That model has students working with an employer four to five days per week and attending classes several nights, or one day per week for instruction over a two-year period. Matth Toeppen (Toeppen Companies) has been instrumental in the development of the program. Stephanie Gorrell is the program coordinator; Ric Bowen is the plumbing instructor; and Clarence Ray has just been hired to be the carpentry instructor. The program will begin in the Spring term. Rick and Clarence will go to Germany to be trained in the German methods later this fall.

- Gateway Community and Technical College's capital project for the \$34 million Center for Manufacturing Competitiveness (Phase II) Boone Campus was the highest rated building project of the Northern Kentucky Chamber of Commerce's legislative Consensus Committee. It will be a featured project for legislative support from the Chamber.
- The college's request for support of its federal request for a \$5.0 million equipment fund for the Center for Manufacturing Competitiveness will be one of the featured projects of the Chamber's annual Washington D.C. Fly-In in February.

Developing Partnerships

- The college is one of a large group of colleges, businesses and agencies that have agreed to join forces in a region-wide (across the river) College Access Program. Every major two and four year college and university in the Greater Cincinnati Area is participating (Cincinnati State and Gateway are the only two-year colleges). The initial goals of CAP are to increase the college/post-secondary education and training going rates of young people in the region. Peg Russell, Department Chair for Foundation Studies, is assisting the College president in the project which was launched in October.
- Program Advisory Committees are meeting in October and November. The committees provide industry advice to faculty members in the respective programs. This is one way to ensure that what is being taught meets business and industry needs. Advisory Committees meet at least twice per year.

Capacity Building

- EOP architects have completed initial meetings with faculty and staff for the Allied Health Sciences project at the Edgewood Campus. Initial design concepts are anticipated for November 15-20. Initial building lay out is expected in January. EOP and Gateway Community and Technical College has met several times with the key staff of the St. Elizabeth's Medical Center to coordinate the master campus plans for both institutions.
- Judd, Arrowsmith and Rapp has been employed to develop an initial design concept for the Center for Manufacturing Competitiveness that will be used in marketing the center to federal and state legislators and in the major gifts campaign. It is to be completed by December 12.
- The Boone Campus Phase I, is complete. Employees will move to the campus beginning November 17-18. The first credit classes will be held in

January with industry training classes beginning in November. Dedication of the facility will be December 12.

- Newly hired employees since last meeting:

Candace Aulick – Director of Program Facilitation (Student Support Services Grant)

Jana Camm – Counselor (Intervention Specialist, Title III)

Tony Clarke – Assistant Professor, Integrated Manufacturing and Career Pathways Project

Gail Latham – Nursing Instructor (will begin in January)

Sherry Parsons – Counselor (Student Support Services)

Clarence Ray – Instructor, Construction Carpentry

Ellen Teegarden – Coordinator of Financial Aid

Paul Tipton, Jr. – Maintenance Technician

Margaret Thomson – Director of Public Relations

Eric Turner – Administrative Systems Technology Specialist (Programmer Title III)

Securing Financial Resources

- \$50,000 grant for Tri-Ed for Visualization Lab at the Boone Campus.
- A preliminary draft of a Case for Support has been outlined by Laura Cook, Vice President for Resource Development and External Affairs. It will be reviewed and shared with the board in January.
- The Foundation will meet on November 30th to review plans for the Major Gifts Campaign, Campaign leadership, and electing new members of the Board. The Honorable Jim Callahan is the newest member.

Celebrating Excellence

- The SOAR team selected the recipients of the first “Spirit of Excellence” awards to faculty member Clara Fister and staff member Jenni Hammons. Both were announced and given their awards at the college wide meeting held on October 28th.
- All members of the business division teaching business courses now have attained master degrees. Mike Riley, Assistant Professor obtained his MBA from Morehead State University this past summer.
- Dr. Ed Hughes received a Distinguished Alumni Award from his Alma Mater, Catawba College in October.
- Dr. Valerie Wheat, Division Chairperson of Allied Health and Life Sciences, completed the KCTCS President’s Leadership Program in October.
- Sarah Ransom, Assistant Professor in Early Childhood Education, has been accepted into the doctoral program at the University of Louisville.

Investing in Employees

- The new employee orientation program has completed three of four planned sessions. The 20 participants will complete the final session in December. Sessions have been held on the following topics: Getting Started at Gateway Community and Technical College; Performance Review and Promotion; Basics of College Policies and Procedures; Tours of all campuses; and, People Soft Training. The sessions are led by the college president and senior staff.
- A new employee additional benefit program has been reviewed and recommended by the SOAR team. The program will be conducted by the Liberty Mutual Company and will involve insurance discounts, a series of employee selected workshops on topics ranging from identifying security and auto identification program, and retirement planning. It will be implemented in January.
- Mid-year performance reviews will be conducted by supervisors in November and December.

Priorities for President

Past Quarter

The activities focused on the following:

- Securing Chamber of Commerce support for the college's recurring and capital funding requests to the Kentucky General Assembly.
- Securing Chamber support for Federal Funding of an equipment fund for \$5.0.
- Employment of staff for Student Support Services, Title III, Construction Trade Apprenticeship Programs, and Nursing.
- Completion of initial review and approval of merit system proposals from employees and supervisor's.
- Initiation of design planning for the Allied Health Sciences Center.
- Securing KCTCS support for the college's strategic plan to become a comprehensive community and technical college with SACS accreditation.
- Completion of SACS Candidacy Application.

Next Quarter

Activities will be focused on the following:

- Working with the Northern Kentucky Legislative Caucus to secure recurring and capital funding.

- Work with Congressmen Davis and Senator Bunning to secure added federal funding.
- Finalize design of the Allied Health Sciences and Center of Manufacturing Competitiveness.
- Complete and submit the COE reaffirmation report.
- Revise and implement the ongoing employee orientation program.
- Prepare college for the next phase of “Right Start” for students.
- Assist Board of Directors with its strategic priority objectives.
- Submit an article for publication (professional development).
- Initiate search process for VP of Academic and Student Support.
- Finalize plans for the Urban Campus