

## ***Executive Summary***

*Gateway Community and Technical College  
Board of Directors Meeting – November 14, 2005  
Chamber Office  
Fort Mitchell, KY*

### **Meeting Highlights:**

- **Chairman's report**

Chairman Jordan commented that this meeting marks the board's fourth year together and is the first meeting held at the new Boone Campus. He introduced Lee Flischel, chairman of the Gateway Community and Technical College Foundation, who provided an update on Foundation activities. Current activities include debuting a new community newsletter in January and preparing for a \$10 million capital campaign. Proceeds are intended to underwrite scholarships, purchase equipment and provide for other unfunded needs.

Chairman Jordan also provided an update on the Executive Committee activities for the year. His summary included the Board's Project Task List developed at the February 2005 board retreat, including the top deal-makers/deal-breakers, reappointment of directors, President/CEO succession plan, marketing and brand image for the college, risk assessment, director engagement and so forth.

- **President's report**

Dr. Hughes called on Dr. Jack Lundy to provide an update on the SACS accreditation process. Being SACS accredited:

- allows us to evaluate where we are and where we're headed;
- set an agenda for the future; and
- allows the institution to hire the most qualified faculty members to offer the best programs and services for student success.

A copy of the multi-volume application and supporting documents was displayed and available for review.

At Dr. Hughes' request, Dr. Charles Stebbins gave a brief report on the COE process:

- Dr. Michelle Deeley leads the process.
- A structured self-study will be conducted prior to the site visit.
- A COE site visit is scheduled for April 11-14, 2006.
- Drs. Hughes and Stebbins will attend the COE annual convention in Kansas Nov. 17-19.

At Dr. Hughes' request, Dr. Dale Myers reported on enrollment and registration.

Fall enrollment increased 12.27% to 2,946 students. This is an increase of 166.37% since fall of 2000. The registration process for the spring semester is changing. A one-day process is not effective, largely because COMPASS results are not available for all students. A “right start” program in the fall consisted of testing students and making needed classes available in the second bi-term. This approach attracted 126 new students who were unable to enroll in the fall. Online registration is available for returning students for the spring semester. In response to a question, Dr. Myers noted about 47% of students usually need developmental classes.

Dr. Hughes distributed a five-year enrollment trend report which shows an increase in part-time students, a greater number of paying customers, more diversity, and growing interest in liberal arts courses. Enrollment is at an all-time high.

Ingrid Washington reported on the formation of a Student Government Association. Meetings were held this week, and 20 students responded. SGA Bylaws have been created and approved by the PLT. A Student Volunteerism Committee and a Campus Activities Board will be part of the SGA. Elections for officers will be held in the spring.

Dr. Hughes reported that the Student Ad Club adopted its counterpart at Mississippi Gulf Coast Community College and has raised funds to support Ad Club membership for 10 students at MGCCC. Gateway has also adopted a family from the college that lost everything.

At Dr. Hughes’ request, Dr. Angie Taylor reported on the new Integrated Manufacturing Program. A grant written by Dr. Taylor, Barb Stewart and David Miller was awarded \$500,000. Tony Clarke presented three new degrees to the Workforce Investment Board, and the New Horizons project with Newport and Simon-Kenton high schools is proceeding well.

Ms. Joann Fredwest, Celebrating Excellence SOAR Team Leader, reported on the success of the first Spirit of Excellence Awards. Clara Fister won the faculty award, and Jenni Hammons won the staff award. Ms. Fredwest described the process in a very spirited presentation!

Glen Elsener, co-leader of the Strengthening Regional Economic Development SOAR team, reported that the team has been charged with supporting the COE reaffirmation process. The team also recommended specific procedures to organize and standardize Advisory Committee activities.

### **Special Orders**

After recommendation by Parliamentarian Deborah Jo Durr, the following officers were elected: Richard Jordan, chair; Carl Rich, vice chair; and Kenneth Paul, secretary.

### **Standing Committee Highlights**

The Board adopted new guidelines for student members, which provide for a term of service from September 1 to August 31 of each year.

### **New Business**

Dr. Hughes reported Gateway has three legislative agenda items:

- Generating about \$2 million of recurring funds through a KCTCS special initiative;
- Securing construction bonds for the Center for Manufacturing Competitiveness (Phase II, Boone Campus); and
- Funding for an urban campus.

Gateway's challenge is to rally the community to go directly to the Governor and the Northern Kentucky Legislative Caucus to obtain support for Phase II.

Gateway and KCTCS will host a legislative briefing at the new Boone Campus.

### **Coming Events**

**December 12, 8 a.m.** Northern Kentucky Legislative Meeting with Dr. Michael McCall, KCTCS president, and area legislators

**December 12, 10 a.m.** Boone Campus Dedication & Grand Opening

**January 9, 2006.** Board Budget Committee Meeting

**January 30, 2006.** Board of Directors Meeting

**April 11, 2006.** Council on Occupational Education (COE) Opening Social, Boone Campus

**May 18, 2006.** GCTC Commencement Exercises, Northern Kentucky Convention Center.