

I. CALL TO ORDER

Chairman Jordan called the meeting to order at 6 p.m. at Gateway's Edgewood Campus. The record will reflect that a quorum was present.

II. APPROVAL OF THE MINUTES OF THE MARCH 21, 2005 MEETING

The minutes of the previous Board of Director's meeting of March 21, 2005 were approved as distributed.

III. OFFICER REPORTS

a. Chairman's Report

- Chairman Jordan thanked all Board members for participating in Gateway's Commencement ceremony on May 13, 2005. Mr. Jordan also thanked Mae Keszei and the graduation committee for their fine work on this year's ceremonies.

b. President's Report – Dr. Hughes gave the following report to those present (a copy of the report is attached to the permanent minutes):

- Dr. Hughes introduced Ms. Emily Hagadorn, intern with the Enquirer, as well as her mother who is an alumna of Gateway, when it was Northern Kentucky Health Occupations School.
- Dr. Hughes introduced Christine Buckner. Christine will be the new technical college representative to the KCTCS Board of Regents, effective July 1, 2005. Christine replaces Andy Donelan who previously served on the Board and was from Gateway as well.
- Dr. Hughes also introduced Debbie Sumpter, new Administrative Assistant in the President's office, who will support the Resource Development and External Affairs area.
- The Urban Learning Center will celebrate its grand opening on June 14, 2005 at 4 p.m. The new location is 212 Levassor Avenue in Covington next to Holmes High School. A formal invitation will follow. Gateway will be offering adult education classes during daytime hours, as well as continue to offer night classes in the three school districts.
- Gateway's redesigned website is attracting increased attention from prospective students. Since December 13, 2004, the site has had 1,239 hits.
- Gateway has submitted to the KCTCS Board of Regents a new program degree in Massage Therapy. The Board of Regents will act on the proposal at their June 19 & 20 meeting.
- The Boone Campus is at 85% completion.
- The Kentucky Department of Transportation has agreed to provide \$150,000 additional funding to Boone County Fiscal Court for completion

of the roadway and parking lots at the Boone Campus. A ribbon cutting and dedication ceremony will be planned for sometime this fall.

- Paula Kuhnen, Assistant Professor of Nursing, and Cindy Sproehle, Coordinator of the Assessment Center, have been named Gateway's 2005 New Horizons Award recipients. They were honored at a banquet on May 17 in Lexington.
- Chairman Jordan assisted in inducting 15 Gateway students in the National Technical Education Honor Society on April 28.
- Ms. Marinell Brown received Gateway's first High Flyer award for her outstanding and significant contribution to the development of Gateway and KCTCS at the commencement ceremonies on May 13.
- Andy Donelan, graduating student in Visual Arts Communications, received the first outstanding graduate award at Gateway's commencement ceremonies on May 13.
- Teresa Fredwest, student member of Gateway's Board of Directors, has been selected to attend the Most Likely to Succeed in Northern Kentucky program sponsored by the Chamber of Commerce. Teresa and another student, JoDee Wilson, will also be attending the National AAF conference in Nashville on June 14 – 17.
- Gateway received notification that it will receive a Student Support Services federal grant. The grant will be received in October and is a five-year grant totaling \$1,167,990. The grant will provide a coordinator, counselor, and 1.5 FTE faculty members to support developmental students. Team members who wrote the grant are: Dale Meyer, Carole Reed-Mahoney, Paul Brinkman, John Brown, Peg Ramsey, and Loretta Hopper.
- Gateway will receive \$278,000 in recurring funds to support basic infrastructure needs and M/O personnel at the Boone Campus.
- Gateway received \$18,000 in scholarship aid from Lowe's for the spring semester. A banquet will be held on June 17 with the scholarship winners and Lowe's.
- Gateway will participate in the 2005 Kentucky United which involves bringing legislators to Northern Kentucky on June 8 and 9. Drs. Votruba and Hughes have been asked to speak before the Appropriations and Revenue Committee, as well as the Joint Education Committee. Also, Dr. Hughes has been asked to speak about the Urban Learning Center and the location of a campus within the urban core.
- Gateway's new Advising Center has been formed and will be operational in July. Carole Reed-Mahoney is heading the team this is developing and implementing the center.
- Gateway's application to SACS for candidacy that was submitted in August 2002 is in need of updating because of the activity that has occurred the past three years. The college notified SACS that it will submit a new, updated application in the fall of 2005 that will be more in line with the development of the college to date.
- The college will be pursuing a reaffirmation of its Council on Occupation Education (COE) accreditation. A team of employees will be reviewing the COE standards and preparing the self-study which is due in January 2006.

- Dr. Hughes shared that he attended the KCTCS President’s Retreat at which time a dashboard was developed of 13 measurements/indicators geared toward the success of KCTCS and its colleges. Those measurements/indicators are: Enrollment, Retention, Transfer, Enrollment Diversity, Global Awareness, Business/Industry Services, Licensure/Certification, Workforce Development, Productivity/Effectiveness, Remediation/Developmental Education, Student Engagement, Affordability, and Completers/Attainers.

The entire KCTCS President’s cabinet realizes that some of these indicators will not be successful if Gateway, Bowling Green, and Lexington do not receive sufficient resources that will allow them to hire faculty and staff to meet these needs. Enrollment growth statistics show growth in these areas and the resources must come from the system’s initiatives.

- Recover Kentucky Project – nothing new to report, but if the application by Brighton Center is accepted, we have a process by which the land will be made available.
- Dr. Hughes asked Mr. Dorsey Jones to give a brief report on recent Gateway Foundation activity. Mr. Jones reported that five new Board members have joined the Foundation: Mr. Bob Elliston, President of Turfway Park; Mr. Joe Gross, President of St. Elizabeth Medical Center; former Congressman Ken Lucas; Mr. Dick Tapke, President, Tapke Asset Management LLC (Mr. Tapke previously served on the KCTCS Foundation Board); and, Mr. Paul Verst, President/CEO, Verst Group Logistics.
- Dr. Hughes’ and the President’s Leadership Team’s future focus:
 - Dr. Hughes will complete his tenure as Chairman of the American Association of Community Colleges Presidents Academy in July;
 - Dr. Hughes will reduce his personal involvement in several regional and national boards so as to focus on the core issues of GCTC and KCTCS;
 - The college is in the process of beginning the architectural design for the Allied Health Services Center & Center for Manufacturing Competitiveness;
 - On May 24, Drs. Hughes and Taylor will visit Northeast Technical College in Green Bay to tour their newly built integrated manufacturing center and their new allied health center.

c. **S.O.A.R. Team Reports**

The **Securing Financial Resources S.O.A.R. Team** presentation by Ms. Amber Decker, Team Leader and Mr. Mike Riley, Co-Team Leader was delivered. Dr. Chuck Stebbins in the PLT Liaison. Recommendations and

accomplishments from this team (report attached to the permanent minutes):

- Team's motto is "...Concerns about financial resources will never inhibit our greatness."
- Team's recommendations for this year are:
 - o To identify someone to look at Perkins funding in relation to Title III and for that person to report on how both sources of funding can be maximized to ensure the money is being used appropriately and effectively;
 - o The need to update the technology plan; convene a group to develop a process for developing, reviewing, and updating the technology plan, including budgetary issues; and
 - o Request of a written response from the President's Leadership Team for the recommendations presented to the PLT.

Chairman Jordan thanked and congratulated the S.O.A.R. team for their investment and hard work spent on team efforts in making things happen at Gateway. Chairman Jordan also commended the entire S.O.A.R. process and how it has evolved over the past 18 months in uniting all three campuses.

IV. STANDING COMMITTEE REPORTS

- a. **Bylaws/Rules** – no report.
- b. **Budget/Summary Review** – will be reviewed under New Business.
- c. **Executive Committee** – no report.
- d. **Performance Evaluation of the President** – will be reviewed in the Executive Session.

V. UNFINISHED BUSINESS – Chairman Jordan

- a. The Board's Priority List that was developed at the Board Retreat in February will be reviewed at the next regularly scheduled Board meeting and will be on future Board agendas.
- b. July Board Meeting – the July 18, 2005 meeting is tentative, more information to follow.

VI. NEW BUSINESS

- a. **Budget for 2005-06** – Secretary Ken Paul & Mr. Chris Russell

- Budget Committee Chair, Ken Paul, began the discussion regarding the 2005-06 Operating Budget for Gateway Community and Technical College (a copy of the Operating Budget is attached to the permanent minutes). A Budget Committee meeting was held on May 2, 2005 to review numbers and assumptions. A conference call was held on May 19, 2005 for further review with no additional issues. The committee thanked the Northern Kentucky caucus for their support. Assumptions that were discussed: 1) increase in tuition; 2) contingency of \$466,100 (4% of budget); and 3) \$278,000 state appropriation for the Boone Campus.
- Ken Paul made a motion for the Budget Committee to approve the 2005-06 Operating Budget and Resolution (a copy of the resolution is attached to the permanent minutes). The motion passed unanimously.

VII. EXECUTIVE SESSION

Chairman Jordan moved the Board into a closed session following KRS 61.810 (1) (f), "Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested." Rev. Richard Fowler made a motion to move into Executive Session. The motion was seconded by Ms. Laural Bishop. Motion was approved unanimously.

The Board meeting was resumed by Chairman Jordan at 9:05 p.m.

VIII. ADJOURNMENT – With no further business to come before the Board of Directors, Chairman Jordan adjourned the meeting at 9:10 p.m.

Prepared by Sharon Poore, Recording Secretary.

Approved:

Secretary to the Board

Date