



## Board of Directors Meeting Minutes

Thursday, December 6, 6:30 p.m.

Center for Advanced Manufacturing – Convening Center, B123  
500 Technology Way, Florence, KY 41042

### **Board Members Present:**

Ms. Sarah Bryant  
Mr. Sam Collier  
Mr. Erik Hermes  
Mr. Ken Paul  
Mr. David Schoenling  
Mr. Charles L. Session, Jr.  
Dr. Julie Smith-Morrow

### **Board Members Absent:**

Mr. Jeff Groob  
Ms. Ivy Velez

### **Gateway and KCTCS Faculty and Staff Present:**

Ms. Paula Barnes, Workforce Development Liaison/Project Manager  
Mr. Tim Chesser, Director of Safety and Security  
Mr. Matt Deavy, Workforce Development Liaison/Project Manager  
Dr. Amber Decker, Vice President, Development  
Ms. Jane Frantz, Executive Assistant, President's Office  
Dr. Fernando Figueroa, President/CEO  
Mr. Rodney Foltz, Diesel Instructor  
Ms. Christi Godman, Associate Vice President, Workforce Solutions  
Ms. Ressie Hall, Manager of Business Operations, Workforce Solutions  
Ms. Jenni Hammons, Coordinator of Continuing Education/Community Services  
Mr. Patrick Lamping, Creative Strategies Coordinator  
Ms. Erica Marye, Digital Marketing Manager  
Mr. Doug Penix, Associate Vice President for Academic Services  
Mr. Stephen Popple, Director of Knowledge Management  
Ms. Emily Sayers, Workforce Development Liaison/Project Manager  
Ms. Kristen Smitherman-Voltaire, Director of Diversity, Inclusion, and Community Engagement  
Dr. Teri VonHandorf, Vice President, Academic Affairs  
Mr. Andre Washington, Associate Vice President, Enrollment  
Ms. Ingrid Washington, Vice President, Student Development  
Dr. Kris Williams, Chancellor, Kentucky Community & Technical College System  
Ms. Phyllis Yeager, Director of Human Resources  
Mr. Jamie Younger, Vice President, Administrative & Business Affairs

**Guests:**

Ms. Debbie Cannatella

Mr. Kevin Hall

Mr. Joe Shields

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/ROLL CALL

Board Chair Julie Smith-Morrow, called the meeting to order at 6:30 p.m. The board recited the Pledge of Allegiance and observed a moment of silence. Roll call was taken. The record will reflect that a quorum was present.

II. APPROVAL OF MINUTES

Chair Smith-Morrow called for a motion to approve the minutes from the October 25, 2018, meeting. Upon motion by Mr. Collier, and seconded by Mr. Schoenling, the minutes of the October 25, 2018, Board of Directors meeting were unanimously approved as presented and distributed.

Chair Smith-Morrow welcomed Dr. Kris Williams, KCTCS Chancellor, who is visiting each KCTCS college, and was in attendance at the board meeting tonight.

III. CHAIRPERSON'S REPORT

Chair Smith-Morrow stated that there will be new appointments from the Governor's office to fill the vacancy and expired terms on the board. The board continues the work of advocating for the college and reviewing the strategic plan, key performance indicators, and the finance and facilities of the college. Her goal is to align the board vision to the President's three-point focus on access to education, engaging and relevant curriculum and removing barriers for students.

Chair Smith-Morrow reported on her recent meetings in connection with and on behalf of the college: attended Navigo and Gateway meeting with seven school districts on the River Cities Training Hub Network; joined the Gateway Foundation Board; attended the KY Transportation Department and KCTCS CDL Simulator event at the Gateway Transportation Technology Center (TTC); met with Dr. Figueroa and Senator Wil Schroder, who will be following up with a tour of the TTC before January.

IV. OLD BUSINESS – BYLAWS RESOLUTION, CODE OF ETHICS SIGNATURES

Chair Smith-Morrow reviewed the passage of the new bylaws at the meeting on October 25, 2018. The legislative history has been added to the document. The appendix is the Code of Ethics which will be signed by each director after the meeting tonight. Chair Smith-Morrow read a resolution that formalizes that the previous bylaws were approved and replaced in whole with those voted on at the October 25, 2018, meeting.

Upon motion by Mr. Paul, and seconded by Mr. Hermes, the resolution for the bylaws was approved unanimously.

The code of ethics signature page was passed around for signature by each board member present.

V. COMMITTEE ASSIGNMENTS

Chair Smith-Morrow stated that she communicated with all of the board members individually about their committee assignments for 2018-19. The list of committee members is included in the board packet and is on file. Chair Smith-Morrow listed each committee with a brief explanation of the role and changes to the members. Mr. Paul has accepted the office of parliamentarian. Chair Smith-Morrow asked each committee chair

to consider scheduling a January phone call if not a committee meeting since many of the committees have not met recently.

VI. COMMITTEE REPORTS

There were no committee reports because no committee met since the board meeting on October 25, 2018.

VII. PRESIDENT'S REPORT

President Figueroa asked Dr. Teri VonHandorf to introduce the mission moment speaker, Mr. Kevin Hall, the son Mr. Greg Hall, a Gateway CDL instructor. Mr. Kevin Hall stated that he agreed to speak tonight because of the profound effect of Gateway on his life. He currently teaches chemistry at Holmes high school, and he remembers the teachers that made such a difference for him. His experience at Gateway was different than at any other school because the instructors persisted in encouraging him to work and to succeed. He regained his confidence at Gateway, and it inspired him to do really well in his classes. He now has a bachelor's degree in chemistry and a master's degree in educational leadership. As a teacher, he knows he needs to give his students individual attention in order to challenge them to succeed. He encourages his students to go to Gateway as a place to gain their first college experience.

Dr. Figueroa asked Dr. VonHandorf and Mr. Jamie Younger to present a fall 2018 enrollment update. Dr. VonHandorf reviewed enrollment measurement definitions from a previous presentation, discussed the final fall enrollment numbers, and provided information about enrollment projections for 2019-2020. Mr. Younger spoke about the impact of the difference from the goal on the budget. House Bill 265 gave reprieve from the pension increase, but the expense had already been built into the budget, and was kept as an investment pool. It was partially used to cover the variance due to the decreased enrollment numbers.

Dr. Figueroa asked Ms. Christi Godman, Associate Vice President Workforce Solutions, to share the ways that Workforce Solutions fits into the strategic plank three, which focuses on customizable and fluid educational pathways that are relevant and responsive to the dynamic needs of the region. Ms. Godman introduced her team members in attendance and spoke about all of the customized training and assessment options provided by Workforce Solutions.

Dr. Figueroa mentioned the president's report document and presented a report on the Urban Metro Campus (UMC 2.0). These were both provided to each board member and are on file. The UMC 2.0 presentation included a review of the current status, plans being pursued for the best highest use for the facilities, and an execution timeline for first quarter 2019 through first quarter 2020.

VIII. ADJOURNMENT

Upon motion by Mr. Collier, and seconded by Mr. Schoenling, Chair Smith-Morrow adjourned the meeting at 8:10 p.m.

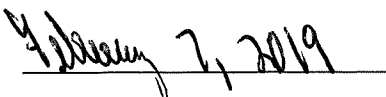
The next board meeting is February 7, 2019, and the complete meeting schedule for 2019 is included in the packet.

Prepared by Ms. Jane Frantz, Recording Secretary

Approved:



Secretary to the Board



Date