



Board of Directors Meeting
Thursday, December 7, 2017
Classroom and Training Center (CAT) – Room 121
500 Technology Way, Florence, KY 41042
6 pm

BOARD MEMBERS PRESENT:

Mrs. Sonja Adams
Mr. Sam Collier
Mr. Jeff Groob
Mr. Erik Hermes

Ms. Viviane Johnson
Mr. Ken Paul
Mr. Daniel Ridley

Mr. Chuck Session
Dr. Julie Smith-Morrow

BOARD MEMBERS ABSENT:

Ms. Ivy Velez

Gateway and KCTCS Faculty and Staff Present:

Mr. Andy Carroll, Vice President, Workforce Solutions
Ms. Susan Chaney, Professor
Dr. Amber Decker, Vice President, Development
Dr. Fernando Figueroa, President/CEO
Ms. Jane Frantz, Executive Assistant, Office of the President
Larry Kraczek, IT Specialist and Network Administrator
Mr. Doug Penix, Associate Vice President for Academic Services
Mr. Stephen Popple, Director of Knowledge Management
Ms. Michelle Sjogren, Director of Communications
Dr. Teri VonHandorf, Vice President, Academic Affairs
Ms. Ingrid Washington, Vice President, Student Development
Ms. Phyllis Yeager, Director of Human Resources
Mr. Jamie Younger, Vice President, Administrative & Business Affairs

GUESTS:

Mr. Michael Monks, River City News
Mr. Mark Hansel, NKY Tribune
Mr. Pat Frew, Covington Business Council
Mr. Tony Milburn, Chair of CBC Foundation

I. CALL TO ORDER/WELCOME/INTRODUCTIONS

Chair, Ken Paul, called the meeting to order at 6 p.m. Roll was called. The record will reflect that a quorum was present. Chair Paul announced that Ivy Velez now works from Florida, where her family has moved. She will likely be resigning in December or January.

II. APPROVAL OF MINUTES – November 16, 2017

Chair Paul called for a motion to approve the minutes. Upon motion by Dr. Julie Smith-Morrow, and seconded by Mr. Chuck Session, the minutes of the November 16, 2017 Board of Directors meeting were approved as presented and distributed.

III. COMMITTEE REPORT – Strategic Planning Development Committee

Dr. Smith-Morrow reported that the committee met on November 30, 2017. They discussed the five planks that align with the strategic plan and the reporting that will begin in 2018.

IV. OLD BUSINESS

A. Proof of Receipt Form – Forms provided to board members for signature.

B. Proposed 2018 Meeting Schedule – Thursday is the best day of the week. The February date will move from February 8 to February 15 to avoid a conflict on Dr. Figueroa's calendar. Upon motion by Mr. Daniel Ridley, and seconded by Mr. Erik Hermes, the meeting schedule was approved as presented and modified for Feb. 15, 2018.

V. NEW BUSINESS – Board Secretary Appointment

Dr. Julie Smith-Morrow nominated Mr. Chuck Session for the office of Secretary. He accepted the nomination. Upon motion by Dr. Julie Smith-Morrow, and seconded by Mr. Jeff Groob, the board voted to approve the secretary nomination. Chair Paul then named Jane Frantz as Assistant Secretary to the Board.

VI. CHAIRMAN'S REPORT

A. Chair Paul noted that a proclamation will be presented at a luncheon or at the next meeting to honor outgoing members who completed their terms, Mr. Joseph Creaghead, Ms. Felicia Wilson, and Mr. Paul Whalen.

B. Committee Assignments – Chair Paul announced the following committee assignments:
Governance Committee (Bylaws) – Chair, Mr. Jeff Groob
Finance and Facilities Committee – Chair, Mr. Erik Hermes, and member, Mr. Chuck Session
Performance Evaluation of the President Committee – member, Mr. Chuck Session
Nominating Committee – member, Mr. Erik Hermes
Strategic Planning Development Committee – member, Mrs. Sonja Adams
Strategic Planning Retreat Committee – member, Mrs. Sonja Adams

C. Mr. Jeff Groob suggested that a future agenda item be the topic of sexual harassment.

VII. PRESIDENT'S REPORT

Referencing Gateway's Six-Year Strategic Plan, Dr. Fernando Figueroa presented Gateway's Regional Strategy, which includes the Diversity Initiative and Plan, the Strategic Enrollment Management Plan and a Programs and Facilities Plan. Gateway is student centered in connection with educational, community and business partners. With regional issues, such as the opioid epidemic and demographic shifts, influencing our environment, Gateway recognizes the guiding principles: workforce drives the region, partnerships are required to transform the community, and outside forces demand adaptability and collaboration.

Next actions are convenings, formal agreements and pathways with partners, and an informed programming and facilities plan. The concept of campus themes is clear, with Boone within the NKY Industrial Park and Edgewood next to St. Elizabeth Hospital. The Urban campus has more variation, and the theme is technology, innovation and enterprise. It needs to be self-sustaining and have the ability to grow.

The timeline includes a convening strategy, which is in process; developing case expression; and feeder patterns/space needs.

Intended outcome – Gateway is the community's college. We will know we are successful when we have helped to solidify the talent pipeline from middle school to employment with sustainable wages that contribute to the economic vitality of the region.

VIII. ADJOURNMENT

Upon motion by Dr. Julie Smith-Morrow, and seconded by Mr. Sam Collier, Chair Paul adjourned the meeting at 8:08 p.m.

Prepared by Jane Frantz, Recording Secretary

Approved:

Mr. Charles L. Session, Jr.
Secretary to the Board

Date