



**Board of Directors Meeting
Thursday, September 13, 6 pm
Center for Advanced Manufacturing – Convening Center, B123
500 Technology Way, Florence, KY 41042**

BOARD MEMBERS PRESENT:

Ms. Sarah Bryant
Mr. Sam Collier
Mr. Erik Hermes
Mr. Ken Paul

Mr. David Schoenling
Mr. Charles L. Session, Jr
Dr. Julie Smith-Morrow

BOARD MEMBERS ABSENT:

Mrs. Sonja Adams
Mr. Jeff Groob
Ms. Ivy Velez

GATEWAY AND KCTCS FACULTY AND STAFF PRESENT:

Dr. Amy Carrino, Dean of Business, IT and Professional Studies Division
Mr. Tim Chesser, Director of Safety and Security
Dr. Amber Decker, Vice President, Development
Ms. Jane Frantz, Executive Assistant, President's Office
Dr. Fernando Figueroa, President/CEO
Ms. Christi Godman, Associate Vice President, Workforce Solutions
Mr. Patrick Lamping, Creative Strategies Coordinator
Ms. Erica Marye, Digital Marketing Manager
Mr. Doug Penix, Associate Vice President for Academic Services
Mr. Stephen Popple, Director of Knowledge Management
Dr. Susan Santos, Dean of Arts and Sciences
Dr. Teri VonHandorf, Vice President, Academic Affairs
Mr. Andre Washington, Associate Vice President, Enrollment
Ms. Ingrid Washington, Vice President, Student Development
Ms. Phyllis Yeager, Director of Human Resources
Mr. Jamie Younger, Vice President, Administrative & Business Affairs

GUESTS:

Ms. Debbie Cannatella
Mr. Joe Shields

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/ROLL CALL

Board Chair Ken Paul, called the meeting to order at 6 p.m. The board recited the Pledge of Allegiance and observed a moment of silence. Roll call was taken. The record will reflect that a quorum was present.

II. OATH OF OFFICE

Chair Paul administered the oath of office for the newly elected board members, Student Representative Sarah Bryant and Staff Representative David Schoenling. Chair Paul asked the new members to introduce themselves to the board.

III. APPROVAL OF MINUTES

Chair Paul called for a motion to approve the minutes from the May 24 meeting. Upon motion by Mr. Chuck Session, and seconded by Mr. Sam Collier, the minutes of May 24, 2018, Board of Directors meeting were approved as presented and distributed.

IV. COMMITTEE REPORTS

A. Nominating Committee

Dr. Julie Smith-Morrow spoke about the process for nominating and electing board officers. She distributed a committee report and presented the committee's slate of officers. Elected officers serve a two-year term, unless their board appointment expires before the end of the officer term. The slate for 2018-2020 is Chair – Dr. Julie Smith-Morrow, Vice Chair – Mr. Erik Hermes, Secretary – Mr. Charles L Session, Jr.

Chair Paul added that anyone may submit their name for office at the October meeting, when the vote will be taken.

Dr. Smith-Morrow made a motion to approve the slate of officers as presented. Mr. Schoenling seconded it. All present voted in favor.

B. Other Committee Reports

There were no other committee meetings since the May meeting, and there were no other committee reports.

V. CHAIRPERSON'S REPORT

Chair Paul offered appreciation of the faculty and staff of Gateway and excellent Gateway education and student support. He reminded the board to review the updated documents from

the Attorney General provided by the Kentucky Community & Technical College System (KCTCS) and to sign and submit the proof of receipt form. All documents were sent via email before the meeting and were included in the board packet.

Chair Paul stated that he met with KCTCS President Dr. Jay Box to follow-up on the board evaluation of the president. Chair Paul asked Mr. Session and Mr. Hermes to update the board code of conduct. He stated that Ms. Sonja Adams has resigned from the board due to family responsibilities. He said that the new chair will present the 2019 meeting schedule and will make committee assignments at the October meeting. He asked board members to contact Dr. Smith-Morrow and himself with meeting date requirements and committee preferences before the October meeting.

VI. PRESIDENT’S REPORT

Gateway President Dr. Fernando Figueroa welcomed the board back to the first meeting of the fall semester. At Chair Paul’s request, Dr. Figueroa has included in the board meeting documents an updated infographic of the college and a summary of information to be used in presentations to the community. President Figueroa is asking the college to provide information to the board on each of the five strategic goals, with one goal to be covered at each meeting. At tonight’s meeting, Dr. Teri VonHandorf and Ms. Erica Marye will present strategic plan, plank 1 - strategically position Gateway Community and Technical College within the comprehensive educational landscape of the Northern Kentucky/Greater Cincinnati Region.

VII. ADJOURNMENT

Upon motion by Dr. Smith-Morrow, and seconded by Mr. Collier, Chair Paul adjourned the meeting at 7:15 p.m.

Prepared by Ms. Jane Frantz, Recording Secretary

Approved:

Mr. Charles L. Session, Jr.
Secretary to the Board

Date