



Board of Directors Meeting
Thursday, April 19, 2018, 6:15 pm
Student Services Center, Room E208
790 Thomas More Parkway, Edgewood, KY 41017

BOARD MEMBERS PRESENT:

Mrs. Sonja Adams	Mr. Ken Paul
Mr. Sam Collier	Mr. Daniel Ridley
Mr. Jeff Groob	Mr. Erik Hermes
Ms. Viviane Johnson	Dr. Julie Smith-Morrow

BOARD MEMBERS ABSENT:

Mr. Charles L. Session, Jr.
Ms. Ivy Velez

GATEWAY AND KCTCS FACULTY AND STAFF PRESENT:

Dr. Fernando Figueroa, President/CEO
Patrick Lamping, Creative Strategies Coordinator
John Hall, Academic Advisor

COMMUNITY MEMBERS PRESENT:

Joe Meyer, Mayor, City of Covington

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE/ROLL CALL

Chair, Ken Paul, called the meeting to order at 6:19 p.m. The board recited the Pledge of Allegiance and observed a moment of silence. Chair Paul stated that all of the board members are present except for Mr. Chuck Session and Ms. Ivy Velez. The record will reflect that a quorum was present.

Chair Paul invited the Mayor of Covington, Mr. Joe Meyer, to address the board. Mayor Meyer spoke about the founding of the Kentucky Community and Technical College System and the importance of the urban metro campus.

II. APPROVAL OF MINUTES

Chair Paul reviewed the process of the distribution of the minutes, and apologized that he did not send them out seven days in advance as required in the bylaws. He called for a motion to

approve the minutes from the February 15 meeting. Upon motion by Dr. Smith-Morrow, and seconded by Jeff Groob, the minutes of the February 15, 2018 Board of Directors meeting were approved with a revision. The revision was concerning the reference to the approval of the minutes from the December meeting. "The content did not meet the commitment to the board."

Chair Paul called for a motion to approve the minutes from the March 17 retreat meeting. Upon motion by Daniel Ridley, and seconded by Erik Hermes, the minutes of the March 17, 2018 Board of Directors meeting were approved as presented and distributed.

III. COMMITTEE REPORTS

A. Finance & Facilities Committee

Mr. Erik Hermes spoke. He stated that the committee met March 2, 2018. The committee reviewed the 2017-2018 budget. The year's income and expenses were on track with the budget. It was determined that materials to be presented at committee meetings should be forwarded to all members before the meeting, and questions submitted to the committee chair before the meeting. The next meeting will be scheduled to occur after the finalization of the state budget and legislation. The committee and board chairs will meet with Dr. Figueroa and Jamie Younger to go over the budget and schedule a committee meeting after that.

B. Evaluation of the President Committee

Dr. Julie Smith-Morrow distributed performance evaluation packets to each board member. She reviewed the process and the evaluation instrument. The board is required by statute to do an annual evaluation of the President. It is a two-part process. The board members each complete an evaluation instrument that is provided by KCTCS and will be kept anonymous. The board members then send the evaluations to Dr. Smith-Morrow by May 7. She will meet with the committee to review, discuss, and aggregate the results into a summary review document. The summary review will be presented and voted on at the May meeting, and then sent to Dr. Box by the June 1, 2018, deadline.

C. Strategic Planning Development Committee

Dr. Julie Smith-Morrow reviewed the committee report and the Key Performance Indicators dashboard. Dr. Figueroa spoke about the dashboard as a report of key performance measures to determine where our momentum is. He noted updates within the dashboard under planks 2, 3 & 4 – Affordability, Educational Pathways and Learning Environment.

D. Governance Committee

In the absence of Ms. Ivy Velez, Chair Paul stated that the board would review this topic at a later meeting. Chair will get in touch with Ms. Velez.

IV. CHAIRMAN'S REPORT

Chair Paul reported that Chuck and Ivy's appointments are up in November, and he will talk to them about applying for reappointment if they choose.

Chair Paul reported that this is student representative's last meeting. He thanked Ms. Viviane Johnson for her hard work and presented her with a proclamation. Ms. Johnson said that she was very grateful and honored. Her term ends in July and a new student representative will be added to the board at the next meeting after that.

Chair Paul stressed the importance of attendance at the May 24 meeting.

In the September meeting, the Nominating Committee will bring forth a list of people recommended for the positions on the board for when two-year terms end dates are approaching. Anyone that is interested in the positions should reach out to Committee Chair Dr. Smith-Morrow. In October, the board chair, vice chair, and secretary will be elected.

V. PRESIDENT'S REPORT

A. Foundation Update

Dr. Figueroa reported that the Gateway Foundation would hold a strategic retreat on April 24. The purpose of the retreat is to align the strategic goals of the foundation with the strategic goals of the college.

B. Legislative Update

Dr. Figueroa reported a 6.25% budget reduction for the colleges, universities, and government entities. The pension responsibility went from \$0.48 to \$0.84 for KERS and KTRS. There is still a bill on the Governor's desk that would give a one-year waiver, which may change some strategies, but if it does not change, then the college is responsible for that increase.

He reported that the legislature is putting \$31 million into the performance-funding model. When performance funding was originally voted on, there were no new dollars, so percentages were taken out of funds that were already received. This is the first time that Kentucky has added new dollars in the performance-funding model. Of that \$31 million that went to all the colleges and universities, KCTCS's portion is \$6.9 million, and that was distributed to the 16 KCTCS colleges according to the performance funding model. Thirty-three percent of the college's funding this time came through the performance-funding model. While Gateway is still experiencing a cut in funding, the college is in a good place, due in part to planning, budgeting, being frugal, and utilizing resources on hand.

C. College Update

Dr. Figueroa updated the board on college events and news items contained in a report that is placed on file.

VI. ADJOURNMENT

Chair Paul stated that Mr. Groob had some comments. Jeff Groob spoke several minutes. No action was taken.

Chair Paul stated that the May meeting will be at the Boone Campus, and it will begin at 6 p.m.

Upon motion by Dr. Smith-Morrow, and seconded by Erik Hermes, Chair Paul adjourned the meeting at 8 p.m.

Prepared by Jane Frantz, Recording Secretary

Draft Approved:

Charles L. Session, Jr.		
Mr. Charles L. Session, Jr.	Date	
Secretary to the Board	<u>May 15, 2018</u>	

Board Approved:

Mr. Charles L. Session, Jr.	Date	
Secretary to the Board		